

WYALUSING BOROUGH COUNCIL SPECIAL MEETING
Wyalusing Borough Hall
September 21, 2020

Council Members: Micah Dietz, Josh Kilmer, Gary Rouse, Josh VanDeMark

Absent: Steven Lewis

Others: Susan Burgess, Mayor; Joanne Vago, Secretary/Treasurer

Public: Warren Howeler, Rocket-Courier

The meeting was called to order at 6:30pm by the President. The Pledge of Allegiance was recited and the President acknowledged the use of a digital recorder.

The purpose of the advertised meeting was initial discussion of the Wyalusing Borough 2021 budget, manhole covers, and an Executive Session to discuss the search for the Public Works Director for the Borough.

The following items were discussed with reference to establishing the 2021 budget:

- Should we make a donation to the WVVFD in 2021? Consensus was to not make a donation unless the WVVFD requested one and the amount needed. Various fund raising projects for the WVVFD have been very successful.
- Wyalusing Meadows PILOT – not currently in the budget. The Borough did not receive anything for 2019. Borough Secretary contacted Bradford Count Commissioner’s Office and they will investigate.
- Gas Revenues have been declining – so less budgeted for 2021
- EIT and Local Services takes may be less due to Covid-19 and have budgeted accordingly

Items changed from 2021 Initial Budget:

- Added income 356.020 - \$4,800 Wyalusing Meadows PILOT taxes
- Added expense 409.236 – Building Maintenance – \$3,000 for insect spraying and power washing Borough Hall
- Roof on shed in Cemetery – added \$1,000 to Cemetery budget 441.370 Repairs and Maintenance Services. High School students will do the work and only charge for the materials.
- Roof on Pavilion – added \$20,000 to 454.200 Park – General Expenses for labor & materials; \$3,000 added for playground additions
- Added \$5,000 to 435.00 Sidewalks & Crosswalks
- Added \$20,000 to 459.00 Brewer Hollow Crossing
- Added \$20,000 to 430.450 Public Works – Contracted Services to cover Tama Building teardown
- Added \$54,000 to 438.00 Highway Maintenance & Repairs for Phase 3 of Streets

The construction of a smaller pavilion will be added to the 2022 budget.

ManHole Covers: Susan Burgess will call PennDot to obtain clarification on who is to repair what in terms of the manhole covers on Route 6 and Church Street.

Ordinance/Zoning Officer: There was a short discussion regarding hiring of an Ordinance/Zoning Officer. Borough Secretary will send the President the current job description.

Council reviewed the proposal from Lines By L&L, LLC for restriping on Main Street. The proposal was for \$610.00. A motion was made by Micah Dietz to accept the proposal from Lines By L&L, LLC in the amount of \$610.00, seconded by Gary Rouse and carried unanimously by voice vote.

The Account Listing was reviewed by Council. There will be an in-depth financial discussion at a later date to review investments. There are currently three CD's that will mature in 2021.

The meeting adjourned at 7:30pm for an Executive Session to discuss the Public Works Director. The candidate list has been narrowed to three: Steve Adams, Dave Chamberlain, and Rick Heckman. The President will do interviews next week in the evening and if anyone would like to sit in on the interviews, please let him know. The hourly rate offered is \$20/hour. The Executive Session adjourned at 7:50pm with no action taken.

The special meeting adjourned at 7:52pm.

Submitted by,

Joanne Vago
Secretary/Treasurer