WYALUSING BOROUGH MEETING
Wyalusing Borough Hall
September 14, 2026

The Wyalusing Borough Council held their council meeting at the Wyalusing Borough Hall on Monday September 14, 2026, at 7:00. Those in attendance were:

Council Members: Josh Kilmer, Brooks Blemle, Micah Dietz, Josh VanDeMark

Absent: Ali Huber, Dee Huber

Others: Sandie Zionkowski, Boro Secretary, Bruce Pitts, Public Works Manager

Public: Greg Culver, Nancy Sharer

Council member Josh Kilmer led the Pledge of Allegiance and called the meeting to order at 7:00 pm. Josh Kilmer acknowledged the use of digital voice recorder.

Mayor's Report:

- Review of Police Report- no significant issues- Mayor was absent

Citizens' Comments & Concerns:

- Greg Culver reviewed and closed out the Creekside Disc Golf course and updated statistics. Greg compiled notebooks for each of the Council with all the upgrades, statistics and information for closing out the project update from the Rotary. Discs are available at the Wyalusing Library to rent. (2 sets)

Approval of Minutes: The Minutes of August 3, 2026, for the council meeting was reviewed by council members. There were no corrections to the minutes as presented. Micah Dietz made the motion to accept the minutes as presented, seconded by Brooks Blemle. The motion was carried unanimously by voice vote.

Treasurer's Report:

- Josh VanDeMark made a motion to pay the bills and accept the Treasurer's Report as presented second by Micah Dietz; the motion was carried out unanimously by voice vote.
- The Treasurer's Report was reviewed by Council members. The council accepted the report, and it was filed for audit.

Borough Maintenance/Ordinance Enforcement Officer Report:

- Brush, Branch pickup
- Garbage pickup
- Mowing, weed whacking etc., borough properties not contracted out

- **NON-ROUTINE MAINTENANCE**

  NTSWA Street Sweeping post Carnival 8/12
  Storm water basin and gutter cleaning continue
  Senate Street, tree fell. Power restored. Public works cleanup.
  Drainage ditch washout repaired Homets Heights road
  Crack sealing proposals. Additional bids requested. Under threshold amount. (SUIT KOTE)
  Streetlight cleaning and maintenance (Burgess Construction loan of HIGH LIFT)

- **BUILDING & EQUIPMENT MAINTENANCE**

  Fountain leak repaired/pump replaced
  F-550 Serviced and Inspection
  Skid Steer windshield replaced again. Illegal lengths material dumped. (safety liability)

- **CEMETERY**

  Access issues, quality of work. One of two reported defects was repaired.
  Mike Davis agrees to mow. Bennies contacted for emergency bid.
  Public work, mowing and trimming. Tom Miller volunteers to help.
  Council emergency mowing from Bennies due to Donnie Muchback terminating employment- Brooks made the motion to contract Bennies Law Service for remainder of the year with Micah Dietz making the 2nd motion.

- **OLD BUSINESS**
  - D&C Mini Mart, planning and engineers-comments

- **CURRENT PROJECTS**
  - Prepare 2027 Budget
  - Borough Park playground equipment has deteriorated S/B replaced. (On Agenda) 2027 Budget
  - Continue crackdown on code violations in Borough. Junk cars, high grass, illegal dumping

- **CREEKSIDE PARK**

  Speed Bump installed. Signs. Reflectors. Creatures still driving on grass.
  Remove fallen trees when required. Continue in fall.
  Granted permission to race ducks utilizing access road.

- **BOROUGH PARK**

  14 cu yards, wood chips playground (Serve) back panels/screens painted at pump house
  Assist fire company with carnival project. Pre during and post.
  Weed control and wash pavilion prior to carnival

- **GUARDIAN GREEN SPACE**
  Maintain lawn and weed control
  Closed Dusk to Dawn signs installed

- **BREWER HOLLOW**
  Clean out pipe crossing

- **Zoning/Permits**
  D&C Quick Mart: BCPC working on development plan
  Home based business approved for Cayutus Street. Meadows.
  Jeff Homer Church Street rear, improvements. (new steps and ramp) approved

- **CODE ENFORCEMENT**
  - (Franko Property) 2nd cutting
  - Training Code Compliance 8/11 PSAB
  - Junk Cars unlicensed expired inspection fines to be issued
  - Illegal dumping by contractors at green dump. TREE SERVICE & Landscapers
  - Homeless camping by river said they would pull out. Front and State Street too.
  - Park Place contacted regarding high grass and weeds. (homeless encampment nearby)
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- **EMERGENCY MANAGEMENT** – N/A

- **QUESTIONS FOR COUNCIL**
  1. VETERANS FLAGS at Streetlights WHO?
  2. Junk Cars
  3. Impose fines for code violations. (Grass on streets, junk cars, Illegal dumping)
  4. Homeless Encampment of Brough Property. Drug dealing? Reportedly.

Foster Correspondence and Report:

None

Wyalusing Municipal Authority Liaison Report:

- No minutes or reports were submitted from WMA
- New secretary is still pending

Cor**respondence:** The following correspondence was reviewed by Council members:

(1) Bradford Couty Conservation District
(2) Wyalusing Public Library
(3) Sunoco Corporate Credit Card
(4) Hunting Permits Log – 2026

Correspondence reviewed/ discussed- Bradford County Conservation District as Leatherstocking needs to re-do their plan. Sunoco Credit Card correspondence discussed, and this should not impact the Borough Cards, only the cemetery and this will be adjusted.

New Business:

- Wyalusing Borough Insurance Policy Review- Policy reviewed- Policy is up significantly due to workman's comp claim-however remaining policy is adequate. Additional Cyber Policy coverage being reviewed. Motion to accept the insurance policy made by Micah Dietz with a second motion from Josh VanDeMark- Council is all in favor

- Audit Review- QuickBooks – audit reviewed with no monetary issues- further training discussed for secretary to have additional training on assignments of funds to categories and coding. Guthrie and Co would conduct training quarterly at hourly intervals. Motion made by Micah Dietz to authorize the training with a second from Brooks Blemle. Additional Quick Books training will be scheduled for Borough Secretary.

- Social Media – Social media reviewed with insurance policy and borough policy. Policy is in place for hired staff, however, reviewing Social Media policy for Public Officials.

- Cemetery corner marker- Family has requested corner marker be replaced due to misplacement during a burial. Further investigation of this incident was requested by the Council to confirm the burials and movement of cemetery plots as this was not the current situation that took place.

- Review of rough draft of budget items for 2027:
  Review of purchasing a new truck- current truck having issues- rotation every 4 to 5 years
  Skid Steer broom with curb brush
  Preliminary review of street projects, spring cleanup, landscaping/cleanup, gutter clean, street sweeping, garage furnace, salt shed, mulch grinding, playground, spraying, grub control, borough hall interior painting

Old Business:

- D&C Fuels review- no changes- holding pattern
- Leatherstocking- review of permanent right of way- awaiting Leatherstocking to update their plans

Meeting adjourned by Josh Kilmer- 7:55

Next Meeting October 5, 2026
Submitted by,

Sandie Zionkowski, Boro Secretary/Treasurer