

WYALUSING BOROUGH MEETING
Wyalusing Borough Hall
May 5, 2025 @ 7:00pm

The Wyalusing Borough Council held their council meeting at the Wyalusing Borough Hall on Monday May 5, 2025, at 7:00pm. Those in attendance were:

Council Members: Josh Kilmer, Brooks Blemlle, Josh VanDeMark

Absent: Ali Huber, Dr Dee Huber, Micah Dietz

Others: Bruce Pitts, Public Works, Sandie Zionkowski, Secretary/Treasurer

Public: Warren Howeler, Greg Culver, Randi Nichols

Council member Josh Kilmer led the Pledge of Allegiance and called the meeting to order at 7:00pm. Josh Kilmer acknowledged the use of digital voice recorder.

Mayor's Report:

- Police report was reviewed with no significant findings, traffic and DOT stops
- Mayor's Report not received for review

Citizens' Comments and Concerns:

- The Wyalusing Chamber of Commerce was not present at the meeting- The Wyalusing Chamber notified the secretary that the request for using Guardian Greenspace for summer use music and farmer's market is being tabled until 2026. The Chamber, however, has requested the use of the Creekside Park for Duck Derby to be held July 12, 2025. The council is requesting more information on this event as far as parking and cleaning up ducks in the creek area after the event and discussed the concern of the Route from the County Bridge. There are companies that will release the ducks and clean up the ducks, possibly an option. No decision was made until further information was received. Parking is a concern also, is it possible to utilize the lot next door. Traffic control is also a concern.
- The Children's Community Theatre is requesting use of Creekside Park for the children's theatre. Warren Howeler represented the Children's Community Theatre; the request date is June 28th with a rain date of June 29th. The council was concerned about the

parking also for this event. The decision was made to hold the event at Boro Park on these dates due to there would be ample parking at Boro Park vs Creekside Park. Warren agreed.

- Rotary District Grant- Rotary Club- Gregory Culver and Randi Nichols were present to review and discuss a grant to be obtain for Disc Golf and improving the park and disc golf course. Gregory and Randi explained in detail and provided maps and a packet of the upgrades to the Golf Disc Course, and the revenue this would draw to the Community. Gregory also explained this will come with no cost to the Boro and they will complete the work for the upgrades. Discussion from the Rotary was held for also being involved with applying for future grants and upgrades to the park if ever needed. Motion was made to approve for the Disc Golf Course upgrade. Project projected to be done next year (2026)- Josh VanDeMark made the motion to upgrade with Brooks Blemlle 2nd motion, was carried unanimously.

Approval of Minutes: The Minutes of April 7, 2025, for the council meeting was reviewed by council members. There were no corrections to the minutes as presented. Brooks Blemlle made the motion to accept the minutes as presented, seconded by Josh VanDeMark. The motion was carried unanimously by voice vote.

Treasurer's Report:

- Josh VanDeMark made a motion to pay the bills as presented seconded by Brooks Blemlle, the motion was carried unanimously by voice vote.
- The Treasurer's Report was reviewed by Council members. The council accepted the report, and it was filed for audit.

Borough Maintenance/Ordinance Enforcement Officer Report:

- **Routine Town Maintenance-** Brush, Branch and garbage pickup
- Grass removal and trimming begins-focus on Micro seal streets completed
- Monitor green dump for space (budget for grinding/chipping)

- **NON-ROUTINE MAINTENANCE**
 - Spring Cleanup April 5th, curbside- NTSW- 100% satisfied
 - NTSWA Street Sweeping scheduled April 22- completed
 - Assist Sewer and water when needed
 - Sign installed at Guardian Greenspace
 - Bridge Street closed on 4/28 for brush/tree trimming- complete

- **BUILDING & EQUIPMENT MAINTENANCE**
 - NTSWA new provider for dumpster service
 - HVAC Install scheduled for early May
 - Venting issue for office toilets being addressed
 - Removed Plows and Salter from borough trucks

➤ **CEMETARY**

- Dakota started 4/1/25
- NTSWA new dumpster provider
First Energy notified of lights out

➤ **OLD BUSINESS**

- Bid items: 2024 front steps to Borough Hall - HUD

➤ **CURRENT PROJECTS**

- Contacting contractors for 2025 approved budget projects
- HVAC Borough Hall
- Creekside Park Trail makeover (week of 5/5)
- Lawn Service Borough Parks- service started

➤ **CREEKSIDE PARK**

- Pulled old grills, replacement by Wyalusing Area HS- job completed
- Walking trail and road makeover Spring 2025 (Connor Excavating)
- Install volleyball net
- Damaged trash receptacles to be repaired or replaced

➤ **BOROUGH PARK**

- Scheduled pole replacement and light service (complete)
- Trimmed low hanging branches near dirt parking lot

➤ **ROAD PROJECTS**

- Senate Street Assist Sanitary Sewer manhole repaired/replaced
- Micro Seal (Vestal Asphalt) pre work meeting/ oversee project specifications
- RTES 6/706 PennDOT milled high asphalt, our dime, maintenance is bid work by specifications
- Contacted PennDOT regarding request for crosswalk at 5th Street, 2028 Project
- Brush and trees cut on Bridge Street (County Line Property Works) completed
- FYI- SR 706 improvements Pearl Street to Turkey Path Road (Hawbaker) upcoming

➤ **BREWER HOLLOW**

- Routine patrol
- Planting area, not accessible by Borough truck
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➤ **Zoning Permits:**

- Tractor Supply- lighted signs over 32 sq ft
- Sign permit Rte. 6/706 Dr Huber office
- Marsh Street single family prefab home
- 87 State Street (The Sweeter Side Bakery) potential new business

- **CODE ENFORCEMENT**
 - Loose Dog Second Street

- **EMERGENCY MANAGEMENT**
 - 4/8 attended EMC Training session, Towanda

- **QUESTIONS FOR THE COUNCIL**
 - Code violation. Dilapidated buildings/junk cars
 - Sidewalk program
 - Manhole covers Rte. 6 Previous comments- PennDOT 2026/2028 project
 - Creekside Park- Front Street Cross Walks- Bruce will add to conversation with PennDOT

- Discussion on Zoning Board- additional members are needed for the Board. Josh Kilmer, president, asked Secretary to reach out to Jon Foster and see if Boro is required to have a zoning committee or can council handle this task. Warren will also place something in the seen and heard to obtain membership.

Foster Correspondence and Report:

Wyalusing Municipal Authority Liaison Report:

- Minutes were submitted from the WMA- minutes were reviewed- no discussion, Ali was at the latest WMA meeting and Ali was not present for updates.
- Discussion of Mission First with the additional Units and WMA not having the capacity to service these units.

Correspondence: The following correspondence was reviewed by Council members:

- (1) Bradford County Conservation District
- (2) GOH- Glenn O Hawbaker Inc
- (3) Mineral Funding Solutions
- (4) PA State Mayors Association
- (5) Notice of Street Resurfacing
- (6) Wyalusing Area School District Memo
- (7) Thank you, card, from WVFD

No Comments on correspondence

New Business:

- Guardian Green Space Mural- tabled for now
- Zoning Board Members- Council is working on additional members and Sandie, Boro Secretary is checking with Jon Foster, Solicitor, to see what the criteria is to have/need Zoning Board
- WAYS Soccer President, Rachel Sznaider, inquiring on storage units and the Boro Park for storage of the Soccer equipment. The council discussed sheds on Boro Park and determined WAYS can either store their equipment above the concession stand or purchase a small shed of their own and place next to the RTL shed if they wish to do so.
- Motion was needed to add Sandie, Boro Secretary, to the Ameriprise account along with Josh Kilmer, President. Brooks Blemlle made the Motion to add with Josh VanDeMark making the 2nd motion with Council accepting.
- Discussion of Charlie's Angels fund raiser to use Boro Park July 19, 2025. The council has no problems with the use of the park if it's dry enough to park on. Motion by Josh VanDeMark to use the park, Brooks Blemlle 2nd motion with council approving. This is an annual event, however, if it does continue it will need to be approved each year by Council.

Old Business:

- PennDOT sign notice update- no updates currently- Creekside Park
- The Council discussed purchasing a monitor with WMA to conduct TEAMS meetings, Suggestion was made to review the SMART monitors for purchase. No decision currently until further feedback from WMA.

The council broke out with the Executive Session to discuss permanent appointment of Boro Secretary as 90-day probationary period has ended for Secretary 3/31/25. – Sandie Zionkowski, Boro/Secretary was appointed permanently to the position of Wyalusing Boro Secretary.

Josh VanDeMark made a motion to adjourn the meeting, Brooks Blemlle 2nd the motion and council carried motion through.

The meeting started at 7:00 and was adjourned at 7:55

Next Meeting June 2, 2025

Submitted by,

Sandie Zionkowski, Boro Secretary/Treasurer

