

WYALUSING BOROUGH COUNCIL REORGANIZATION MEETING
Wyalusing Borough Hall
January 3, 2022 @ 7:00pm

The Wyalusing Borough Council held their reorganization meeting at the Wyalusing Borough Hall on Monday, January 3, 2022, at 7:00pm. Those in attendance were:

Council Members: Micah Dietz, Josh Kilmer, Steven Lewis, Brooks Blemle, and Josh VanDeMark

Others: Susan Burgess, Mayor; Tim Bahr, Ordinance Enforcement & Borough Maintenance; and Cynthia Henning, Secretary/Treasurer

Public: Warren Howeler (Rocket-Courier)

Mayor Burgess led the Pledge of Allegiance and called the meeting to order at 7:00pm. The Mayor acknowledged the use of a digital voice recorder. The Mayor gave the Oath of Office to the newly elected Council members, Micah Dietz, and Brooks Blemle.

The Mayor called for nominations for the office of Council President. There was 1 nomination, Josh Kilmer. The Mayor called for the vote, which was unanimous and Josh Kilmer was re-elected President. The Mayor then called for nominations for the office of Vice President. There was one nomination, Josh VanDeMark. The Mayor called for the vote which was unanimous and Josh VanDeMark was re-elected Vice President.

The Mayor turned the meeting over to Josh Kilmer, President.

Following a short discussion, a motion was made by Lewis and seconded by VanDeMark to reaffirm the retention of the current solicitor, Open Records Officer, Emergency Management Coordinator, Zoning Officer, Tax Collector and Borough Secretary/Treasurer. Dietz made the motion, seconded by VanDeMark to appoint Steven Lewis, WMA Liaison; A motion to approve Resolution 2022-4, to appoint Scott Snyder as Chair of the Vacancy Board was made by Dietz and seconded by Lewis. The motion was carried unanimously by voice vote. A motion was made by VanDeMark, seconded by Lewis to reappoint Code Inspections, Inc. and the Code Enforcement Officer. The motion was carried unanimously by voice vote.

A motion was made by Dietz and seconded by VanDeMark to authorize payment of Payroll and any necessary bills on a semi-monthly basis. The motion was carried unanimously by voice vote.

A motion to approve Resolution 2022-1, the current fee schedule as presented to Council was made by VanDeMark and seconded by Dietz. The motion was carried unanimously by voice vote.

A motion to approve Resolution 2022-2 to reappoint Bradford County TCC Voting Delegate Susan Burgess and alternate Cynthia Henning was made Lewis and seconded by Dietz. The motion was carried unanimously by voice vote.

A motion to approve Resolution 2022-5 to appoint Joan Cashin, John Smalser, John Raffin, and Mike Davis to the Zoning Hearing Board was made by Lewis and seconded by Dietz. The motion was carried unanimously by voice vote.

Josh Kilmer will be the unofficial COG representative.

A motion to approve the 2022 Council Committees was made by Lewis and seconded by Dietz. The motion carried unanimously by voice vote.

The Reorganization Meeting adjourned at 7:25PM and the regular meeting was convened.

Mayor's Report:

- 9 Motor Carrier Enforcement Safety Inspections
- 2 False Business Alarm
- 2 Patrol Checks
- 1 Disorderly Conduct
- 1 Drug Overdose
- 2 Disturbance/Noise Complaint
- 2 See Officer
- 1 Request assist other Agency
- 1 Non- Reportable Crash (no injury & vehicle was drivable)

Citizen's Comments and Concerns: Chuck Howard asked for Borough's help in removing totem pole from Penn Mart. Council decided to decline this project at this time.

Approval of Minutes: The Minutes of the December 6, 2021 Council meeting were reviewed by Council members. There were no corrections to the Minutes as presented. VanDeMark made the motion to accept the Minutes as presented, seconded by Dietz. The motion was carried unanimously by voice vote.

Treasurer's Report: VanDeMark made the motion to pay the bills as presented seconded by Dietz. The motion was carried unanimously by voice vote. The Treasurer's Report was reviewed by Council members. The President accepted the report and it was filed for audit.

Borough Maintenance/Ordinance Enforcement Officer Report: The detailed monthly report was previously distributed to the Council members. Leaf Box off, Furnace serviced, removed pine tree from 3rd St. Dave Burgess will help remove the stumps. Tree removed from Brewer Hollow, Removed dog coops from Riverside Dr. Dodco would like covert pipe diverted so water does not run into their driveway. Assisted WMA with water leaks, Trucks inspected and skid steer serviced.

Foster Correspondence and Report: Jonathan Foster's report and invoice were reviewed by Council members. Jonathan sent a letter stating he is not retiring from the Wyalusing Borough.

Wyalusing Municipal Authority Liaison Report: Lewis reported they discussed inflow/outflow and late payments. Kilmer stated he has had residents that would like on line bill pay. Kilmer asked Lewis to address this at the next meeting.

Correspondence: The following correspondence was reviewed by Council members:

- (1) Notice regarding 2022 bid requirements
- (2) GWCC Dinner Meeting Invitation – Thursday, January 20, 2022
- (3) Proposed Committees and Members
- (4) GWCC – November 2021 Meeting Minutes
- (5) Minutes from Council Meeting December 6, 2021
- (6) Retirement letter from Jonathan Foster

New Business:

- (1) A motion to approve Resolution 2022-3 to delete audio and audio video tape recordings or digital recordings, upon adoption of the written approved minutes by council was made by Lewis and seconded by Dietz. The motion was carried unanimously by voice vote.
- (2) A motion was made by Dietz and seconded by Blemle to change borough office hours to 7:30 – 3:00 Monday – Thursday, closed Friday. The motion was carried unanimously by voice vote.
- (3) Secretary/Treasurer request vacation March 21, 2022 – March 25, 2022 was approved by unanimously by council.
- (4) A motion was made by Lewis and seconded by Dietz to have headshots taken for the borough website. The motion was carried unanimously by voice vote.

Old Business:

- (1) A motion was made by Lewis and seconded by VanDeMark to engineer the Riverside Driver and 5th St intersection. The motion was carried unanimously by voice vote.
- (2) A motion was made by VanDeMark and seconded by Dietz to purchase a generator for the traffic light on Route 6. The motion was carried unanimously by voice vote.
- (3) Update on Creekside Park. 1) road is complete 2) 12X12 Pavilion is installed 3) approved to receive \$45,000 from Bradford County Commissioners

The Regular Council meeting adjourned at 8:10pm for an Executive Session. Regular Council Meeting convened at 8:20pm. A motion was made and seconded to increase pay for Tim Bahr, Cynthia Henning, Mike Davis, and James Goodwin. The motion was carried unanimously by voice vote.

The meeting adjourned at 8:30pm.

Submitted by,

Cynthia Henning
Secretary/Treasurer