

WYALUSING BOROUGH MEETING
Wyalusing Borough Hall
April 7, 2025 @ 7:00pm

The Wyalusing Borough Council held their council meeting at the Wyalusing Borough Hall on Monday April 7, 2025, at 7:00pm. Those in attendance were:

Council Members: Ali Huber, Josh Kilmer, Deidre Huber, Brooks Blemle, Micah Dietz, Josh VanDeMark

Absent: Josh VanDeMark

Others: Bruce Pitts, Public Works, Sandie Zionkowski, Secretary/Treasurer

Public: Warren Howeler, Brandon Connor WVFD, Jackie Condon, UMC, Bruce Ashley

Council member Josh Kilmer led the Pledge of Allegiance and called the meeting to order at 7:00pm. Josh Kilmer acknowledged the use of digital voice recorder.

Mayor's Report:

- 3/25 – Took cupcakes to Wyalusing Fire Hall's Bingo. The cupcakes were all sold but only half of the participants were there compared to last month. Ali wishes to keep pushing for participation.
- 3/26- Spoke with Jim (James) Johnson, the State Dog Warden, regarding proper channels for dog issues. Contact him directly with any issues and provide his information to the community. He needs an issue to be reported by all involved to take action/for credibility purposes. Fines per incident are \$500-\$1,000 now and must go through the Magistrate. (Issues include everything except barking which is the borough's domain.) Contact information provided to Warren to make public.
- 3/27- Ribbon cutting at RF Logo Designs- Settled in on Main St
- 3/28- Dr Dee walked Brewer Hollow with Dan Rhodes (Education Coordinator at Dept of Conservation)
- 3/29- WAEF (Wyalusing Area Education Foundation) Fundraiser
- 4/7- Received correspondence from Joe Quatrini the Technical Team leader of the Bradford County Conservation District
- Willing to provide technical support for trail layout and will provide sponsor/support documentation for grant funding if pursued

- For specific needs they will submit to their board for review if significant time and costs are involved that the normal BCCD duties cannot accommodate.
- They are looking forward to continuing to help
- I have spoken with the Bradford County Dept of Elections and will be running a write-in campaign for the mayor's position for the May 20th primary.
- Police Report reviewed- traffic citations only- good report
- Arbor Day Proclamation Day- Friday, April 25, 2025

Citizens' Comments and Concerns:

- Brandon Connor, WVVFD, presented current maps and was present to keep Boro Council updated of progression of new Fire Hall. Brandon explained to the Council how the storm water would be handled- all storm water from 3rd Street and how they have upped the dry wells, underground lesions and overflow area. Property perked good. If overflow would fall out towards the park area this would be if there was 2 to 3" of rain in less than an hour or flash flood. Josh wants to review and plan in the event the Boro needs to complete anything for the future. Engineers don't see an issue unless a flood were to happen, catch basins are in the plans. Property perked good, 80 to 140 size buildings. The building is set up for an addition if needed and pre-approved for this. Fireman is moving forward with Planning Commission.
- Jackie Condon, United Methodist Church, introduced herself as temporary Church Pastor at the United Methodist Church and had some community questions for the Council, such as garbage pick up day and availability. She will be here through June.

Approval of Minutes: The Minutes of March 3, 2025, for the council meeting was reviewed by council members. There were no corrections to the minutes as presented. Brooks Blemlé made the motion to accept the minutes as presented, seconded by Dr Dee. The motion was carried unanimously by voice vote.

Treasurer's Report:

- Micah Dietz made a motion to pay the bills as presented seconded by Dr Dee, the motion was carried unanimously by voice vote.
- The Treasurer's Report was reviewed by Council members. The council accepted the report, and it was filed for audit.

Borough Maintenance/Ordinance Enforcement Officer Report:

- **Routine Town Maintenance-** Brush, Branch and garbage pickup
- Snow Removal and salting as required Streets and Sidewalks
- Storm sewer cleaning (weather permitting)
- **NON-ROUTINE MAINTENANCE**
 - Spring Cleanup April 5th, curbside- Northern Tier Solid Waste Authority did a phenomenal job

Rte. 6/706, Main and Bridge Streets Clean curbs & gutter of Winter debris- Skid Steer/Dump
NTSWA Street Sweeping scheduled April 22
Borough Park and Creekside Park, grass out for bid

➤ **BUILDING & EQUIPMENT MAINTENANCE**

- Wash trucks, equipment walk around inspections
- Shop cleaning and inventory control
- Rear Fire Escape deck and railings replaced
- Scrap run to recycle center

➤ **CEMETARY**

- Service mowers OLF, replace blades, tune-up, tires 42" mower to Dealer for adjustments
- Replace battery and start DR power buggy
- Dakota Cox will return April 1st, 2025
- Marked out grave, section 6 has been rutted
- First Energy notified of lights out

➤ **OLD BUSINESS**

- Bid items: 2024 front steps to Borough Hall - HUD

➤ **CURRENT PROJECTS**

- Contacting contractors for 2025 approved budget projects
- Tree and brush cutting Bridge Street
- HVAC Borough Hall
- Creekside Park Trail makeover
- Lawn Service borough parks

➤ **CREEKSIDE PARK**

- Pulled old grills, replacement by Wyalusing Area HS- students doing a good job
- Walking trail and road makeover Spring 2025

➤ **BOROUGH PARK**

- Scheduled pole replacement and light service (complete)
- Clean chicken pit for Girl Scout Extravaganza
- Remove debris from Basketball court, GaGa Pit and playground

➤ **ROAD PROJECTS**

- First Energy Contractor "Natural Directional Pruning" Preventative Maintenance-completed
- PennDOT (Steve Kehoe) Bid specs and advertising Micro Seal (OUT FOR BID)
- Brush and trees to be cut on Bridge Street

➤ **BREWER HOLLOW**

- Routine patrol
- Schedule: inspect tree planting fence when weather permits
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- **Zoning Permits:**
 - Tractor Supply- lighted signs over 32 sq ft
 - Firehall inquire. At County Planning Commission
 - Meadows Housing, infrastructure at capacity
 - Tuscarora Wayne project

- **CODE ENFORCEMENT**
 - Notified of foundation issue on Main Street, nothing found
 - Harrsch house tagged for non-compliance. Not fit for habitation
 - Rosencrance Water issue and junk
 - Huffman/Cantrell property
 - Loose dog John and State Streets, barking dogs, Longcoy

- **EMERGENCY MANAGEMENT**
 - EMC Training Session, Towanda

- **QUESTIONS FOR THE COUNCIL**
 - Code violation. Dilapidated buildings/junk cars
 - Sidewalk program

Foster Correspondence and Report:

- Reviewing Resolution for Reappointments, schedule and establishing / confirming each member's term
- No current updates on Penn DOT sign notice
- Josh Kilmer explained that Foster is working on water rate increases for the Municipal Authority Code and that the Boro Ordinance for approving their increase in rates or decrease in rates will be stricken from our books as far as the Boro has the authority to approve or deny those increases by the Water Authority and the Code and Ordinance conflict.

Wyalusing Municipal Authority Liaison Report:

- Minutes were submitted from the WMA- Municipal authority looking for leak as there is air in the lines, they have multiple projects they are working on and in negotiations with the school well
- WMA is currently working on identifying water leaks
- Water is clear

Correspondence: The following correspondence was reviewed by Council members:

- (1) JMI Consultants- electric and gas procurement
- (2) Bishop Brothers Construction
- (3) Bradford County Department of Community Planning and Mapping Services
- (4) Expand
- (5) Josh Shapiro, Governor- Spring 2025 issue
- (6) Community Bank
- (7) PA Co-Stars Vendor-Signage, LEDs, Scoreboards, Awnings
- (8) IRS Survey
- (9) Reelvest

No Comments on correspondence

New Business:

- Becky Neiley requesting use of 8 picnic tables for the Lasagna Invitation tournament Friday, April 25th- volunteers will transport – Motion to approve use of tables- 1st motion to approve Micah Dietz- 2nd motion, Brooks Blemle- all agreed
- Motion to approve WVFD parage date of August 6, 2025- motion to approve Micah Dietz, Brooks Blemle 2nd the motion and all approved- approval letter completed and sent to WVFD along with copy of Map route for permit purposes
- Review of Penn Dot letter to Mill and re-surface from Route 6 near State Street to Lattimore Road- Tuscarora Township- if no concerns Project Initiation form needs signature- Josh Kilmer asked if during this project can include a cross walk from 5th Street across Route 6- this to be added to the letter under concerns to review possibly
- Manhole cover- Route 6 Intersection- - discussion with Penn Dot, Steve Kehoe and Boro being conducted on who is responsible and how to resolve the issue – concerns with traffic control during time of repair, Public Works in discussion with Jared or Steve Kehoe, typically Boro provides rings/risers and Penn Dot installs at time of paving- Public Works checking with Steve Kehoe to see what the Boroughs choices are to resolve sooner rather than later.
- Brewer Hollow Development discussion: Josh Kilmer asked what Ali and Dr Dee were thinking on the property:
 - Reached out to agencies to see what was possible- looked at ordinances and didn't see any limits
 - No grants- as not handicapped accessible
 - Pursuing finding walking trails only- no motorized vehicles- looking at logging trails to be developed
 - Mike from Senators office approached on projects back in November along with Hunt Engineering
 - The Conservation District spoke to Joe- he is great, he explained restrictions on property and how to pursue grants or not pursue
 - Clean up logging roads there- envisioned a few signs would be needed along with pull off area

- Cargill won't allow access to property
- Not looking into a lot of expenses, doesn't want state involvement, Dr Dee wants to keep the expenses down and wants to have Boro know their options
- Josh has concerns with Liability and maintenance and maintaining trails
- Crossing creek is a concern
- May be bound to put a bridge in if too much foot traffic
- Concerns with no means to police, game commission frequents area
- Operating Budget concerns
- Concerns over ATV's/trash if more developed
- The mayor feels money can be made if opened up
- Brooks understands both sides to being reserved to open as a Trail Park and wanting to open it as a Trail Park. However, he has concerns with operation of it and Liability
- Josh Kilmer is agreeable to explore options then have a vote on whether to move forward or not
- Dr Dee wants to review issues and concerns and see if they can be addressed or not and wants to gather more information
- Review Dependable Rates vs Northern Tier Waste Management- Northern Tier is interested in our business full time- Council reviewed rates, Micah is in favor of transferring services to NTWM- Micah made the motion to move the services of our dumpsters to NTWM, Dr Dee 2nd the motion and motion carried by council.
- WMA is asking for Boro to split the costs of a new Monitor in the conference room to engage in TEAM meetings if needed- Council would like more details on the type of monitor needed and what WMA wishes to purchase.
- Quick Books- 2021 version being discontinued 5/31/25- upgrade cost is \$999 plus taxes for one year, 3-year upgrade is \$1900.99 plus taxes- Motion made by Brooks Blemle to upgrade with the 3-year plan, Micah Dietz 2nd the motion and motion carried by council.
- 2025 Lawn Mowing Bids Open- Sandie opened Bids- Josh Read Bids (3 bids)
 - Laceyville Lawn Care- \$575.00
 - Bruce's Lawn Service- \$680.00
 - Superior Landscape Management- \$875.00

Laceyville Lawn Care- winning bid of \$575.00
- 2025 Micro Surface Bids- Sandie opened Bid- Josh Read Bid (1 bid)
 - Vestal Asphalt received a winning bid of \$88,287.60
 - Discussion about what to wear on the surface is a 5-to-10-year life span.
 - Discussion was held as bid exceeds budgeted amount of \$70,000 however Josh Kilmer explained there are buffers and enough funds to support from revenue and liquid fuels to support the bid received – Motion from Micah Dietz to accept the bid, Brooks Blemle 2nd the motion and the council carried the motion thru.
 - Dr Dee wishes to discuss in the future increasing the budget for road surfacing.

Old Business:

- PennDOT sign notice update- no updates currently- Creekside Park

The council broke out with the Executive Session to discuss permanent appointment of Boro Secretary as 90-day probationary period has ended for Secretary 3/31/25.

Secretary and Public Works left the meeting for the discussion- no recording present.

Secretary called back into the meeting and was appointment by the Council to permanent status.

Dr Dee made a motion to adjourn the meeting, Micah Dietz 2nd the motion and council carried motion through.

The meeting started at 7:00 and was adjourned at 8:25

Next Meeting May 5, 2025

Submitted by,

Sandie Zionkowski
Secretary/Treasurer