

WYALUSING BOROUGH REGULAR COUNCIL MEETING  
Wyalusing Borough Hall  
February 6, 2017 @ 7:00pm

The Wyalusing Borough Council held their regular meeting at the Wyalusing Borough Hall on February 6, 2017 at 7:00pm. Those in attendance were:

**Council Members:** George Anderson, Josh Kilmer, Gary Rouse, Scott Snyder and Josh VanDeMark

**Others:** Dale Grover, Ordinance Enforcement & Borough Maintenance, Joanne Vago, Secretary and Jonathan Foster, Sr., Borough Solicitor

**Public:** Dave Keeler (Rocket Courier), Matt Hicks (The Daily Review), David and Nancy Jones, Pam Quentin, Dave Warren (CH&E), Chip Darling and JR Jean-Paul (Mission First)

George Anderson, President called the meeting to order at 7:00 pm and led the Pledge of Allegiance. He acknowledged the use of a digital voice recorder.

**Mission First Discussion:** Chip Darling, Director of Real Estate Development, Philadelphia Region, JR Jean-Paul, Property Operations Manager, both representing Mission First Housing Group, and Dave Warren, the CH&E representative, addressed the concerns expressed by Council regarding debris from the site extending to resident's property. There is an entirely new team on the site who will address these concerns. The project should be completed and opened on June 17, 2017. There will be an on-site manager and full time maintenance manager. There will be 24-hour maintenance; however the on-site manager may not be in the office on the weekend. There have been 24 interest cards submitted. It was indicated that the Borough office needs to have copies of floor plans.

**Mayor's Report:** The Mayor reported that she did not receive a report from the State Police after two requests. She was told that she is the only municipality (out of 56) who asks for information on incidents in the Borough and that it was too burdensome and time-consuming to continue providing this report. The Council directed the Secretary to send a letter to the Wyoming barracks to see if there is a better way to obtain this information. The Chamber of Commerce has asked Council to approve an exception to the Park Ordinance to serve alcohol at an event they are sponsoring on August 26th. They will provide their own liability insurance. The motion to approve an exception to the Park Ordinance for this event was made by Josh VanDeMark and seconded by Gary Rouse. The motion was unanimously approved by voice vote.

**Citizen's Comments and Concerns:** None

**Approval of Minutes:** The Minutes of the January 9, 2017 meeting were reviewed by Council members. There were no corrections to the Minutes as presented. Josh VanDeMark made the motion to accept the Minutes as presented. The motion was seconded by Josh Kilmer and carried unanimously by voice vote.

**Treasurer's Report:** A motion to pay the bills presented to the Council was made by Josh Kilmer and seconded by Gary Rouse. The motion was unanimously carried by voice vote. The Treasurer's Report was reviewed by the Council members. The President accepted the report and it was filed for audit.

**Borough Maintenance/Ordinance Enforcement Officer Report:** The detailed monthly report was previously distributed to the Council members. Several items were discussed: (1) the quote from Hud Construction in the amount of \$1,200 for replacing the lights on Bridge Street was reviewed. It was decided that Josh VanDeMark and Dale Grover will do in the Spring. (2) During this report, a motion was made by Josh Kilmer and seconded by Gary Rouse to adopt Resolution No. 2017-2 and to open the sealed bids for the sale of 122 Taylor Avenue. The motion was carried unanimously by voice vote and the bids were opened by the Council President. There was only one bid from Frank Messersmith in the amount of \$9,700. A motion was made to sell the property located at 122 Taylor Avenue to Frank Messersmith in the amount of \$9,700.00 by Gary Rouse and seconded by Josh VanDeMark. The motion was carried unanimously by voice vote. The Solicitor was directed to prepare a contract for the sale of the property, (3) the lumber for the trash receptacles was delivered to the high school. They will be painted green and gold, (4) the Cemetery sign needs to be replaced. A quote of \$145.60 from Bradco to replace the sign was approved by Council, (5) the Maintenance Manager was directed to obtain a quote for the storm sewer grate on the curbside of Gaylord Avenue, and (5) the Spring Clean Up Day will be Saturday, May 20<sup>th</sup>.

**Foster Correspondence and Report:** Jonathan Foster's report and invoice were reviewed by Council members.

**Wyalusing Municipal Authority (WMA) Liaison Report:** No report.

**Correspondence:** The following correspondence was reviewed by Council members:

- (1) Letter from Bradford County Department of Public Safety regarding a Preliminary Damage Assessment Seminar to be held on February 9<sup>th</sup> at 6:00pm. Mayor Burgess will attend.
- (2) Downstream Notification and Public Notice – WOC Energy Services
- (3) Transfer of Liquor License from Dorothy Kerr to American Sandwich Shop, Inc.
- (4) Grant Information from Stiffler, McGraw regarding Cotter Building
- (5) Email from PennDot regarding LED lighting
- (6) Letter from Tennessee Gas Pipeline Company, LLC
- (7) Annual Downstream Notification – GTP

- (8) Wyalusing Valley Museum requesting a letter in support of their grant application. The Council directed the Secretary to prepare this letter.
- (9) Various copies of letters to several agencies from Don McNeil.

**Old Business:**

- (1) After a brief discussion, a motion was made by Gary Rouse and seconded by Josh VanDeMark to place an ad in The Rocket Courier requesting bids for demolishing the Cotter Building located at 101 Bridge Street. The ad will run on February 9<sup>th</sup> and 16<sup>th</sup>, bids to be opened at the Council meeting on March 6, 2017.
- (2) The Statement of Financial Interests form was distributed. Responses are due May 1, 2017.

**New Business:**

- (1) A motion to accept the Final Draft Comprehensive Plan from the Planning Committee was made by Josh Kilmer and seconded by Gary Rouse. The motion as accepted unanimously by voice vote. The Council asked the Secretary to distribute it to Wyalusing Township, Terry Township and the Wyalusing Valley School District for their 45-day review. The 45-day period ends on March 24<sup>th</sup> at which time any changes will be submitted to the consultant. The final plan will be adopted by Council at a public meeting held on April 3, 2017. Notice of the adoption will be published on March 16<sup>th</sup> and 23<sup>rd</sup> in The Rocket Courier.

An Executive Session for litigation matters was called at 8:15pm. The Executive Session adjourned at 8:45pm with no action taken.

The Council meeting adjourned at 8:50pm.

Submitted by,

Joanne Vago