

WYALUSING BOROUGH REGULAR COUNCIL MEETING
Wyalusing Borough Hall
June 5, 2017 at 7:00pm

The Wyalusing Borough Council held their regular meeting at the Wyalusing Borough Hall on June 5, 2017 at 7:00pm.

Members: George Anderson, Josh Kilmer, Gary Rouse, Scott Snyder and Josh VanDeMark

Others: Susan Burgess, Mayor; Dale Grover, Ordinance Enforcement & Borough Maintenance; Joanne Vago, Secretary/Treasurer

Public: Matt Hicks (The Daily Review), David and Nancy Jones, Dave Keeler (Rocket Courier), Pam Quentin, and Janet Otis (WVFD)

George Anderson, President called the meeting to order at 7:00 pm and led the Pledge of Allegiance. He acknowledged the use of a digital voice recorder.

Mayor's Report: Drew Girven gave a report on his bat house project started in September. He thanked the Borough for their support and that he has learned a lot from the project. The Mayor did not receive a report from the State Police (she did, however, receive a report for Wysox township). She will be attending the Tree Tenders Seminar on June 21, 2017 and the Mayor's Conference that will be held in Erie, PA. The replacement tree for Main Street was purchased and planted. Thank you to Dave Burgess for his assistance with the planting. The Mayor gave a report on the Wyalusing Creek Walkway project that is in the initial stages of planning. The hope is to connect Main Street with the river via a walkway.

Citizens Comments and Concerns: Janet Otis, President of the Wyalusing Valley Volunteer Fire Department asked that the Council support the rebuilding of the chicken BBQ pit at the Borough Park in terms of paying for the materials needed. They would like to start at the end of this month. Josh Kilmer made the motion to pay for the blocks required; the motion was seconded by Gary Rouse. Josh Kilmer amended the original motion to include payment for the liner in case Arrow United does not donate their time and materials. The motion was carried unanimously by voice vote. The issue of the electric bills for the Borough Park that are paid for by the WVFD was discussed. It was decided to table this issue until next month when the amounts of these bills will be available for further discussion.

Approval of Minutes: The Minutes of the May 1, 2017 meeting and the Minutes for the Special meeting held on May 22, 2017 were reviewed by Council members. There were no corrections to the Minutes as presented. Gary Rouse made the motion to accept both the regular and the special meeting Minutes as presented. The motion was seconded by Josh Kilmer and carried unanimously by voice vote.

Treasurer's Report: A motion to pay the bills presented to the Council was made by Gary Rouse and seconded by Josh VanDeMark. The motion was unanimously carried by voice vote. The Treasurer's Report was reviewed by the Council members. The President accepted the report and it was filed for audit.

Borough Maintenance/Ordinance Enforcement Officer Report: The detailed monthly report was previously distributed to the Council members. Several items were discussed: (1) tree for Main Street discussed previously under Mayor's Report; (2) the Gaylord Avenue storm drain has been replaced; (3) the trees are out of the stream; (4) signs have been ordered that announce security cameras are in use, and will be placed at entrances into the Borough; (5) the manhole covers' issue was raised again. Dale will contact Steve Campbell (Authority) regarding getting this project completed (6) There was a discussion regarding hiring a summer student to work at the Borough 20 hours/week, perhaps sharing with the Municipal Authority. This would be done through the high school; details will need to be worked out, i.e., a job description prepared, contact with Dept. of Labor and Industry as to what exactly a high school student would be allowed to do,. Discussion with Dustin Cobb at the high school would be on-going.

Foster Correspondence and Report: Jonathan Foster's report and invoice were reviewed by Council members.

Wyalusing Municipal Authority (WMA) Liaison Report: Scott Snyder did not attend the last meeting and would not be attending the next meeting on June 13th.

Correspondence: The following correspondence was reviewed by Council members:

- (1) The Mission First Report – May 2017 – completion date is now end of July 2017.
- (2) Correspondence regarding \$25 per capita fee for State Police. Borough Secretary will draft a letter to the appropriate State representatives.
- (3) State Policy Fines and Penalties payment received June 1, 2017 and deposited.
- (4) Letter from Guyette Communications regarding telecommunications review. Not necessary for Borough at this time.
- (5) McTish-Kunkel and Associates – Municipal Engineering
- (6) Senior Citizen's Expo – Friday, June 9th from 10-2pm Lynch/Bustin Elementary School, Athens, PA
- (7) PennDot District 3-0 Newsletter re: LED Street Lighting
- (8) Electronics Recycling – George Anderson to take to COG Meeting
- (9) Computer Support – Computer Stronghold, Towanda, PA.

No decision was made as to whether or not Wyalusing Borough should become a member of the GWCC. Will put on agenda for July meeting.

Old Business:

- (1) Brewer Hollow – cutting ash trees, repair of deer fence was discussed. Decision made to rescind contract with Jim Roberts and find own logger to cut the diseased ash trees. Gary Rouse and Dale Grover will talk with Dave Burgess regarding road that needs to be cut through and filled with stone to Brewer Hollow to facilitate getting vehicles in to fix fence. Other loggers will be contacted to cut the diseased ash trees.
- (2) The invoice for Air Traffic Solutions was discussed. Josh Kilmer made the motion to pay the \$850.00/year for online monitoring & settings. The motion was seconded by Gary Rouse and carried unanimously by voice vote.
- (3) Jonathan Foster has sent another letter regarding the Ram Zone regarding the curb needed at his location. He has received a quote from Hud Construction and says he is unable to afford the cost for construction. There was a brief discussion regarding the Borough providing a low cost loan to do this, but no decision was made.
- (4) Vacancies on the Zoning Hearing Board and the Planning Commission were discussed. Also discussed were the lack of meetings and participation in the decision-making process.

New Business:

- (1) Finalized Ordinances will be presented to the Council at its July meeting, advertised after that meeting and adopted at the public meeting in August.
- (2) Wyalusing Creek Walkway – see earlier discussion under Mayor's Report.
- (3) The Borough Secretary/Treasurer will work on the updates to the Personnel Manual and a Borough Procedures Manual encompassing duties of Council, the Mayor and the Secretary/Treasurer as well as procedures for Borough complaints, maintenance, and emergency management.
- (4) The initial 2018 Budget preparation numbers were presented. There will be a meeting of the Finance Committee before final numbers are prepared. There will be a CD maturing in July 2017 which will be discussed at the July meeting.
- (5) Letter will be sent to Don McNeil regarding his lawn. The letter will be sent Registered and will be coordinated with our solicitor.
- (6) The issue regarding the fence along Bridge Street (Bestway Fence estimate) will be discussed at the next Council meeting.

The Council meeting adjourned at 8:35 pm.

Submitted by,

Joanne Vago
Secretary/Treasurer