

WYALUSING BOROUGH REGULAR COUNCIL MEETING  
Wyalusing Borough Hall  
September 5, 2017 at 6:30pm

The Wyalusing Borough Council held their regular meeting at the Wyalusing Borough Hall on September 5, 2017 at 6:30pm.

**Members:** George Anderson, Josh Kilmer, Gary Rouse, Scott Snyder and Josh VanDeMark

**Others:** Susan Burgess, Mayor; Dale Grover, Ordinance Enforcement & Borough Maintenance; Joanne Vago, Secretary/Treasurer, Sgt. Patrick Doherty, Towanda Barracks State Police, Steve Sumner and Nicholas Spencer, Gannon Associates

**Public:** Cain Chamberlain (Rocket Courier), Matt Hicks (The Daily Review), David and Nancy Jones, and Pam Quentin

George Anderson, President called the meeting to order at 6:30 pm and led the Pledge of Allegiance. He acknowledged the use of a digital voice recorder.

Steve Sumner of Gannon Associates went over the 2018 insurance policies (liability and workers' compensation) with Council members. The premiums for 2018 should be less this year since the Authority will have their own liability and workers' compensation policies.

Sgt. Patrick Dougherty, Commander of the North Towanda barracks attended the Council meeting to introduce himself and to assure residents that troopers would be more visible in the local area. Pam Quentin pointed out that visibility would be most important on Taylor Avenue during the time the school busses are active. Sgt. Dougherty assured everyone that the state police are part of the community and that they care. Council and the Mayor thanked Sgt. Dougherty for coming to the meeting.

**Mayor's Report:** The Mayor gave the monthly police report. There were 10 minor incidents and 10 traffic stops reported. The Mayor said that the designation of Wyalusing as a River Town would be extremely helpful in the grant process. A resolution will be presented to Council to that effect. An update on the trail project will be given later in the meeting. The Mayor indicated that the next meeting would likely not be a public one.

**Citizens Comments and Concerns:** Further to the traffic on Taylor Avenue, Pam Quentin asked that a "school bus stop ahead" sign could be placed on Taylor Avenue. Dale Grover will get a sign from Bradco and will install as soon as possible. Ms. Quentin also asked that any change in Council meeting time be placed in Seen and Heard.

**Approval of Minutes:** The Minutes of the August 7, 2017 meeting were reviewed by Council members. There were no corrections to the Minutes as presented. Gary Rouse made the

motion to accept the Minutes as presented. The motion was seconded by Josh VanDeMark and carried unanimously by voice vote.

**Treasurer's Report:** A motion to pay the bills presented to the Council was made by Gary Rouse and seconded by Josh VanDeMark. The motion was unanimously carried by voice vote. The Treasurer's Report was reviewed by the Council members. The President accepted the report and it was filed for audit. A motion was made by Josh Kilmer to pay the micro-surfacing bill from Vestal Asphalt from the State Fund and to pay Bishop Brothers for crack sealing from the General Fund. The motion was seconded by Gary Rouse and carried unanimously by voice vote.

**Borough Maintenance/Ordinance Enforcement Officer Report:** The detailed monthly report was previously distributed to the Council members. Several items were discussed: (1) new tires have been installed on the skid steer; (2) LED bulbs have been placed in the Borough street lights – new globes are needed and have been priced at \$1,950 for 25 globes. Motion was made by Josh Kilmer approving the ordering of the globes at the quoted price. Motion was seconded by Scott Snyder and carried unanimously by voice vote; (3) next time micro-surfacing is done will add street rolling after surfacing at extra cost; (4) the fence on Bridge Street is finished; (5) the line painting on Marsh Street will be postponed until spring; (6) manhole covers were discussed - this will be a phased process and is a two man job. The cost for any new hardware will be shared 50/50 and Steve Campbell and Dale Grover will work together on a schedule. The motion to share the cost with the Municipal Authority for the manhole hardware and to complete a portion by the end of 2017 was made by Gary Rouse and seconded by Josh VanDeMark. The motion was carried unanimously by voice vote.

**Foster Correspondence and Report:** Jonathan Foster's report and invoice were reviewed by Council members.

**Wyalusing Municipal Authority (WMA) Liaison Report:** No report.

**Correspondence:** The following correspondence was reviewed by Council members:

- (1) PSAB Unemployment Compensation Plan Information
- (2) Letter from Auditor General's office regarding Liquid Fuels Audit 2016
- (3) Free Electronic Recycling Day on Saturday, September 9, 2017 at Sayre High School
- (4) Letter from DEP regarding Sewage Planning
- (5) Letter regarding scheduling audit for 2016 Worker's Compensation
- (6) Information from Ameriprise regarding interest on current CD's
- (7) Mission First Report
- (8) Email from Commissioners regarding meeting on the proposed Stream Maintenance Pilot Program
- (9) Greater Wyalusing Valley Chamber of Commerce Minutes

**Old Business:**

- (1) The proposed 2018 Wyalusing Borough Budget was presented. A motion was made by Josh Kilmer to advertise and post the proposed budget for 10 days at the Wyalusing Borough Hall. The motion was seconded by Josh VanDeMark and carried unanimously by voice vote.
- (2) Members are still needed for the Zoning Hearing Board and the Planning Commission. A reminder will be placed in the Rocket Courier.
- (3) CD 02006L-FR-9 matured on July 17, 2017. A motion was made by Josh Kilmer to roll the \$50,000 CD over (along with the interest) into a 1-year CD with Ameriprise Financial. Scott Snyder seconded the motion and it was carried unanimously by voice vote.
- (4) Wyalusing Creek Walkway – approval for an additional \$19,800 in the Professional Services 2018 budget for a Master Site Plan was requested. The motion was made by Josh Kilmer and seconded by Josh VanDeMark to add \$19,800 to the 2018 budget in Professional Services for this effort. The motion was carried unanimously by voice vote.

**New Business:**

- (1) The tax collection position for Wyalusing Borough was discussed. Further investigation into options and the amount of time for this effort will be discussed at the October meeting.
- (2) The proposed member for the Wyalusing Municipal Authority, J. R. Rought, as a replacement for Cathie Masters was discussed. Scott Snyder made the motion to approve the replacement, seconded by Josh Kilmer. The motion was carried unanimously by voice vote.
- (3) The Emergency Preparation Plan from Smith's Personal Care Home was discussed. Question regarding the placement of fire extinguishers was discussed. The Borough Secretary will call Smith's regarding an update.

The regular meeting adjourned at 8:35pm for an Executive Session. The regular meeting reconvened at 8:55pm. A motion was made by Josh Kilmer and seconded by Scott Snyder to increase the Borough Secretary's hourly rate by \$1.50. The motion was carried by voice vote.

The meeting was adjourned at 9:00pm.

Submitted by,

Joanne Vago  
Secretary/Treasurer

