

## **WYALUSING BOROUGH COUNCIL REORGANIZATION MEETING JANUARY 3, 2012**

Wyalusing Borough Council held their reorganization meeting on January 3, 2012 at 8:00 a.m. Those in attendance were George Anderson, Kelly Bradley, Scott Snyder, Jean Reinhart, David LaFrance, John Smalser, Dave Keeney, Fred Reinhart, Dave Keeler and Gary Rouse. Mayor Reinhart led the Pledge of Allegiance and called the meeting to order. Mayor Reinhart stated there were currently two vacancies on Council and asked if there were any suggestions for the seats. Bradley nominated David LaFrance for Council. Snyder second. Both approve. Mayor Reinhart asked if there were other nominations. Snyder nominated John Smalser for Council. Bradley second. All approve.

### **MAYOR GIVES OATH OF OFFICE**

Mayor Reinhart gave the Oath of Office to George Anderson, who was re-elected in November, and David LaFrance and John Smalser.

### **MAYOR PRESIDES**

#### **MAYOR ACCEPTS NOMINATIONS FOR THE OFFICE OF COUNCIL PRESIDENT**

#### **MAYOR ACCEPTS NOMINATIONS FOR THE OFFICE OF COUNCIL VICE PRESIDENT**

Mayor Reinhart asked if there were any nominations for Council President. Anderson made the motion to leave the officers the same as they were last year. Snyder second. All approve. Council President is George Anderson, Vice President is Kelly Bradley. All members of Council and Stacy Hart, secretary will be authorized signers for Borough accounts.

Anderson called the meeting to order and acknowledged the use of a tape recorder. Anderson stated Gary Woodruff was also interested in becoming a Council member.

### **MAYORS REPORT**

#### **POLICE REPORT**

Mayor Reinhart stated there is a camper located inside a pole barn at 92 Riverside Drive, owned by John and Vickie Heeman, which has had a tenant since August. Pat Couch has stated it is not up to the current residential zoning regulations. The Mayor recommended this be handled as soon as possible through Attorney Foster.

Anderson stated he had been notified there had been a concrete like substance dumped at Brewer Hollow. DEP will be notified.

### **CITIZENS COMMENTS AND CONCERNS**

Rouse stated he had heard there are about thirty water meters not working in the Borough. He wondered why residents with working meters should have to pay the regulated amount when there was a great possibility that at least ten of the residents with non-working meters probably go over the allotted 3000 gallons per month and are not charged for it. There was discussion that Keeney was going to change the bad meters, but needed someone to show him the right process. This had not been done yet. Anderson would approach the Municipal Authority for changes.

### **APPROVAL OF MINUTES**

**DECEMBER 5, 2011**

Bradley made the motion to approve the December 5, 2011 minutes. Snyder second. Bradley, Snyder and Anderson approve. LaFrance and Smalser abstain.

## **TREASURERS REPORT**

### **APPROVAL TO PAY 22 BILLS**

Bradley made the motion to approve to pay the bills as presented. Snyder second. All approve.

### **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Keeney stated he had spent the better part of three weeks taking inventory of all of the signs in the Borough for a PennDot report. A step had been made for the rear of the snow plow truck. Anderson stated he would like to get some prices for a quick hitch for the plow so it would only take one person to hook it up instead of two. All felt it would be a good idea.

### **ORDINANCE ENFORCEMENT OFFICER**

Mayor Reinhart stated that Myhand had left messages with Attorney Foster asking about the progress on the Cotter building on Bridge Street, but the message had not been returned yet. Myhand is planning to file complaints against the Carter house on Second Street and is hoping to get it cleaned up in 2012. Myhand's report was approved as submitted.

### **BOROUGH COUNCIL COMMENTS AND CONCERNS**

#### **EMERGENCY MANAGEMENT COORDINATOR APPOINTMENT**

There was discussion of looking for a new emergency management coordinator. Smalser stated he knew someone who may be interested, and already has the training for the position. He offered to ask this person and let us know what he learns. The subject will be tabled until February.

#### **STORMWATER DRAINAGE AD**

Anderson stated the stormwater drain project had been advertised for bids, the bids will be opened at the February meeting.

#### **BOROUGH ANNIVERSARY**

A letter had been received from PSAB that the Borough would be celebrating their 125<sup>th</sup> year of incorporation in February. PSAB would provide a plaque in honor of the celebration.

#### **BID LIMITS**

Act 92 of 2011 will become effective January 1, 2012 increasing the bid limits for phone quotes from \$4000 to \$10,000, bidding and contracting will increase from \$10,000 to \$18,500. This is the first increase since 1990.

#### **COMMITTEES**

Personnel Committee: David LaFrance, Scott Snyder, George Anderson and John Smalser

Finance Committee: Scott Snyder, Kelly Bradley, George Anderson, John Smalser, David LaFrance, Jane Dietz and Stacy Hart

Street Committee: Scott Snyder, George Anderson, Tom Miller and Dave Keeney

Parks & Playgrounds: Scott Snyder, Kelly Bradley, Wayne Felter and Dave Keeney

Cemetery Committee: Kelly Bradley, Jean Reinhart, George Anderson, Wayne Felter, Mike Davis and Stacy Hart

Brewer Hollow Committee: Scott Snyder, George Anderson, John Smalser and Wayne Felter

Grants: Kelly Bradley, George Anderson, David LaFrance and Stacy Hart

Vacancy Board: Susan Burgess

C.O.G. Representative: George Anderson

Municipal Liaison: George Anderson, John Smalser

Heritage Committee: Jean Reinhart, David LaFrance, Kelly Bradley and George Anderson

Shade Tree Committee: John Smalser, Bob Westover, Kelly Bradley, Joan Cashin, Dave Keeney, Wayne Felter and Tom Miller

Planning Commission: Kelly Bradley, Scott Snyder and George Anderson

Zoning committee: Pat Couch, Bill Snyder and Larry Wentovich

EMA: Fred Saxer and Jean Reinhart

Ordinance Enforcement Officer: Sandra Myhand

Tax Collection Committee: George Anderson, Kelly Bradley and John Smalser

Bradley asked if there was any progress on an agreement for the handicap parking on SR6. Mayor Reinhart stated there should be a deadline for her decision; if the deadline is not met she should be fined for illegal parking. After discussion, Snyder made the motion to send a letter stating a deadline of January 31<sup>st</sup> for a decision of one handicap parking space on the street, agreeing to a release of liability or an agreement to the Borough creating off street parking for one handicap parking space with the Borough placing a lien against her property for the value of creating such parking. Bradley second. All approve

LaFrance stated there is water runoff coming from Don Burgess' apartments on Church Street across the sidewalk and down the street creating icy conditions. It was felt Mr. Burgess should be notified of the problem.

Snyder made the motion to dismiss. Bradley second. All approve.

The meeting adjourned at 8:35 a.m.

## **WYALUSING BOROUGH COUNCIL MEETING    FEBRUARY 6, 2012**

Wyalusing Borough Council held their regular monthly meeting on February 6, 2012 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were Kelly Bradley, George Anderson, John Smalser, Scott Snyder, David LaFrance, Eric & Betty Reynolds, Dave Keeney, Gary Rouse, Wayne Felter, Jim Slodki of G. DeVincentis & Son Construction, Larry Epler of Ed Krasavage Construction, Sgt James Warner, Nancy Jones, Pam Quentin, David Jones and Melissa Lee. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

Anderson stated there had been an executive meeting with Attorney Foster before the regularly scheduled meeting to discuss real estate and potential litigation issues.

### **DRAINAGE BIDS**

Bids for the drainage improvement project were opened.

Pioneer Construction Co. Inc of Honesdale, PA bid \$241,000.00

James T. O'Hara, Inc. of Covington Township, PA bid \$485,000.00

M.R. Dirt of Towanda, Pa bid \$382,813.72

R.B. Robinson Contracting, Inc. of Candor, N.Y. bid \$255,230.00

G. DeVincentis & Son Construction Co., Inc. of Binghamton, N. Y. bid \$288,000.00

Ed Krasavage Construction, Inc. of Wyoming, PA bid \$197,000.00

Grant Street Construction, Inc. of Cortland, N. Y. bid \$339,000.00

Anderson stated all bids would be sent to Milnes Engineering for review and recommendations. There will be a special meeting after Council is notified of the recommendations to award the bid.

Epler and Slodki left the meeting at 7:10 p.m.

### **MAYORS REPORT**

#### **POLICE REPORT**

The local police were absent. No report was provided.

#### **SGT WARNER**

Sgt Warner stated the state police had responded 135 times in 2011 which included 11 crashes and a number of DUI's and drug activity. He stated there is still a big problem with the drug bath salts, which has recently become illegal in Pennsylvania. There was discussion of creating a community watch program; Sgt. Warner suggested a meeting with Tpr. Tom Kelly. Sgt. Warner stated Officer Cole and Tpr. Thompson are the investigating officers on an incident involving multiple dogs in the Borough.

Eric Reynolds stated a lot of the traffic on Taylor Avenue is speeding and there are incidents where drivers are peeling out and using his driveway for a turn around which could be a dangerous place if oncoming traffic is exceeding the posted speed limit of 25 MPH, adding there just isn't enough sight distance for anything travelling over the speed limit. Eric felt the 25 MPH speed limit sign was no longer reflective. Keeney was asked to replace the sign. Nancy Jones felt the local police needed show their presence more in town, adding she hadn't seen

them in about two months. Sgt. Warner suggested renting a laser which is basically a portable vascar scanner.

Sgt. Warner, Ms. Lee, Mr. & Mrs. Jones, Mr. & Mrs. Reynolds and Ms. Quentin left the meeting at 8:05 p.m.

### **CITIZENS COMMENTS AND CONCERNS**

No comments were made.

### **APPROVAL OF MINUTES**

**JANUARY 3, 2012**

LaFrance made the motion to approve the minutes for the January 3, 2012 meeting as presented. Bradley second. All approve.

### **TREASURERS REPORT**

#### **APPROVAL TO PAY 34 BILLS**

Bradley made the motion to pay the bills as presented. Smalser second. All approve. A statement from the Laceyville Borough Police had been received by fax just prior to the meeting. It was felt a more detailed report was needed before it should be paid.

Anderson asked for approval to pay Fitzpatrick & Lambert for an oil change upon completion of service. Bradley made the motion to approve the request. LaFrance second. All approve.

### **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Keeney stated he had plowed snow and salted the roads during the recent snowstorm. LaFrance stated the pedestrian crossing button by the retaining wall at the red light red broken. Hart was asked to contact Kuharchik for repairs.

Anderson stated the Municipal Authority had signed an agreement with the Homer family to purchase the Welles well. The Municipal Authority was looking into different ways to upgrade the sewer plant and are planning to move the pumping stations above the 100 year flood elevation.

### **ORDINANCE ENFORCEMENT OFFICER**

Myhand's report was approved as submitted.

### **BOROUGH COUNCIL COMMENTS AND CONCERNS**

#### **BREWER HOLLOW SPILLS**

Anderson stated the spill at Brewer Hollow had been cleaned up by Chesapeake.

#### **SPRING CLEAN UP DATE**

Dates were reviewed in April and May for spring clean up day. May 19<sup>th</sup> was unanimously chosen. R.G. Brown had stated there would be no changes in fees for appliances.

#### **EASEMENTS**

Anderson stated there are ten easements that would need to be presented to property owners, reviewed and notarized before the drainage construction could be started.

Smalser made the motion to dismiss. LaFrance second. All approve.

The meeting adjourned at 8:29 p.m.

## WYALUSING BOROUGH COUNCIL SPECIAL MEETING FEBRUARY 27, 2012

Wyalusing Borough Council held a special meeting on February 27, 2012 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were George Anderson, John Smalser, Scott Snyder, Kelly Bradley and David LaFrance. Anderson led the Pledge of Allegiance and called the meeting to order at 6:59 p.m. Anderson acknowledged the use of a tape recorder.

### **AWARD DRAINAGE BID**

Anderson stated we had received recommendations from Mick Goodwin of Milnes Engineering for the drainage bids. Goodwin gave notice that Milnes Engineering had reviewed the references submitted and would be satisfied that Ed Krasavage Construction Inc., having the lowest bid of \$197,000.00, would be a responsible contractor. There was discussion of adding wording to the contract to allow for "over-run" costs, it was felt Council should be notified so the information could be discussed with Milnes Engineering. Snyder suggested asking Milnes what the standard procedures were for this type of project. Anderson stated he would contact Goodwin in the morning for advice. Bradley made the motion to accept the recommendations of Milnes Engineering and award the bid to Ed Krasavage Construction Inc. LaFrance second. All approve.

### **EASEMENT LETTERS**

A letter to property owners within the drainage project work area will be sent with a copy of the easement for their review.

A draft letter had been received from Attorney Foster for Carolyn Harrsch concerning the handicap parking space on route 6. There was an attached letter from Milnes Engineering evaluating the safety of parking at her location on route 6, and due to the increased traffic of the natural gas industry "there is reason for concern that a person with restricted mobility....would be at increased risk from traffic passing close by." The letter from Foster would allow Harrsch two weeks to decide which of the two offers from Council would suit her best. After discussion of the letter to Harrsch, Smalser made the motion to have Foster send a letter to Harrsch stating that Council was no longer interested in offering the alternative parking agreements. LaFrance second. Smalser, LaFrance and Anderson voted yes. Bradley and Snyder voted no, adding they felt Harrsch should receive the alternative parking option one more time.

Anderson made the suggestion that Senate and Chestnut Streets should be ground up and repaved. He made the suggestion if there were funds left after the drainage project is completed, the funds could be used for the streets.

Anderson stated there is a pothole along Second Street in the Ram Zone parking lot, adding the street is crumbling into the pothole.

Anderson asked permission to obtain quotes for street repairs. All felt it would be alright.

Snyder made the motion to dismiss. Bradley second. All approve.

The meeting adjourned at 8:16 p.m.

## **WYALUSING BOROUGH COUNCIL MEETING MARCH 5, 2012**

Wyalusing Borough Council held their regular monthly meeting on March 5, 2012 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were George Anderson, Kelly Bradley, Scott Snyder, John Smalser, David LaFrance, Dave Keeney, Dave Keeler, Ptlmn. Scott Perry, Fred Reinhart, Melissa Lee and Mr. Beppler. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

### **MAYORS REPORT**

#### **POLICE REPORT**

Ptlmn. Perry introduced himself as the replacement for Sgt Overfield. He stated he had met with Anderson and Myhand to become familiar with codes and ordinances and to see if there were any continuing problems in the Borough. It had been brought to his attention that Council would like a more detailed monthly report; he didn't see a problem with providing that. He had been patrolling for about a week, setting up radar on Taylor Avenue and issuing a lot of warnings and some citations. LaFrance asked if he knew anything about the time overlap on the January invoice. Ptlmn Perry stated he did not, however it does occasionally happen. Ptlmn Perry left at 7:22 p.m.

### **CITIZENS COMMENTS AND CONCERNS**

No comments were made.

### **APPROVAL OF MINUTES**

#### **FEBRUARY 6, 2012**

Bradley made the motion to approve the minutes for the February 6, 2012 meeting as presented. Snyder second. All approve.

#### **FEBRUARY 27, 2012**

Bradley made the motion to approve the minutes for the February 27, 2012 meeting as presented. LaFrance second. All approve.

### **TREASURERS REPORT**

#### **APPROVAL TO PAY 23 BILLS**

LaFrance made the motion to pay the bills as presented, however to hold the January and February invoices for the Laceyville Police until some questions had been answered. Bradley second. All approve.

#### **FOSTER INVOICES**

It was felt the invoice for Foster could be included in the April bills.

### **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Keeney reported he had been plowing snow, spreading salt and cleaning up mud. There was discussion of community service workers and duties they could be assigned. Bradley made the suggestion they could sand and paint the picnic tables at the pavilion, sweeping the side streets could be another suggestion. Anderson stated he'd had many compliments on how nice the Borough was looking; adding Keeney was doing a great job. LaFrance stated there has been ice on the sidewalk in the driveway between the library and Don Burgess' rental house, adding he felt Burgess should be contacted about it.

Keeler stated the Rocket-Courier was celebrating the same 125<sup>th</sup> anniversary as the Borough this year.

## **ORDINANCE ENFORCEMENT OFFICER**

There was discussion of the Cotter building on Bridge Street. LaFrance made the motion to approve Myhand's report as presented. Smalser second. All approve.

## **BOROUGH COUNCIL COMMENTS AND CONCERNS**

### **SECRETARY VACATION MARCH 19-22, 2012**

LaFrance made the motion to approve Hart's vacation from March 19<sup>th</sup> to the 22<sup>nd</sup>. Smalser second. All approve.

### **PREVAILING WAGE**

Anderson reported at the last COG meeting he had been presented with a prevailing wage reform resolution. The resolution states, in part, "House Bill 1685 would, if adopted, increase the prevailing wage threshold from \$25,000 to \$185,000, and adjust the amount annually based on the Consumer Price Index." After review, Smalser made the motion to adopt the Prevailing Wage Reform Resolution. Snyder second. All approve.

### **CODE RED**

Anderson presented information from the emergency management known as Code Red, which is a county wide emergency alert for severe weather alerts, HAZMAT emergencies and missing children among other notifications by way of automated phone calls, texting and email messages. Anderson stated the County would purchase the software for the initial cost of \$35,000 and municipalities would be invoiced about \$550 per year for the services. Bradley made the motion to opt into the Code Red services. LaFrance second. All approve. Smalser and LaFrance will get more information of the program and its' benefits.

### **GAS IMPACT FEE**

Notice has been received there would be a county meeting for municipalities and a limited number of citizens to have a question and answer session concerning the Marcellus Shale Impact Fee recently adopted by the state. The session had not been scheduled until state legislators and Public Utility Commission had been contacted. Anderson explained the companies where Marcellus Shale activity is taking place will receive an impact fee. The Bradford County Commissioners have an April 14<sup>th</sup> deadline to adopt an ordinance agreeing to the state regulations or if they refrain from action, each municipality will have 60 days after the county deadline to enact an ordinance or opt out of collecting the impact fee. Anderson explained if a municipality opts out and enough municipalities, representing at least 50% of the county population adopt an ordinance to collect the fee, then the fee shall take effect, however if a municipality has opted out it will not be eligible to receive any fees. After discussion, LaFrance made the motion to approve the impact fee. Bradley second. Bradley, LaFrance, Smalser and Anderson approve. Snyder refrained from voting, stating he needed more information before he could make a final decision. Motion carried. Anderson called for an executive meeting at 8:10 p.m. for litigation reasons. Reinhart, Lee and Beppler left the meeting at 8:10 p.m. The executive meeting ended at 8:33 p.m. No official action was taken. LaFrance made the motion to adjourn. Snyder second. All approve. The meeting dismissed at 8:33 p.m.



## **WYALUSING BOROUGH COUNCIL MEETING    APRIL 2, 2012**

Wyalusing Borough Council held their regular monthly meeting on April 2, 2012 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were John Smalser, George Anderson, Jean Reinhart, Scott Snyder, Kelly Bradley, David LaFrance, Dave Keeney, Melissa Lee, Mr. Beppler, Dave Keeler, Asst. Chief Scott Perry, Fred Reinhart and Gary Rouse. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

### **MAYORS REPORT**

Mayor Reinhart stated she had just met Asst. Chief Perry and received the March report from him. The Mayor had nothing else to report at this time.

### **POLICE REPORT**

Asst. Chief Perry stated the Laceyville Police had moved into a new office in the fire house. He said the computer was in the process of being connected to DSL and there would be more improvements throughout the computer system. He had been promoted to Assistant Chief in the month he had been there, which he felt was because of the backup log of files and complaints. The transmission went out of one of their patrol cars, he felt they may know whether the transmission would be rebuilt or replaced within a week.

### **CITIZEN COMMENTS AND CONCERNS**

No comments were made.

### **APPROVAL OF MINUTES**

#### **MARCH 5, 2012**

Smalser made the motion to approve the minutes for the March 5, 2012 meeting as presented. Bradley second. All approve.

### **TREASURERS REPORT**

#### **APPROVAL TO PAY 27 BILLS**

Bradley made the motion to approve to pay the bills as presented. Snyder second. All approve.

### **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Keeney stated he had swept First Street and would be going to Second Street next. He was waiting for the chances of snow to be past before sweeping the main roads.

Keeney had received a phone call on Sunday from Bill Kinney that storm drains were plugged by his home on Taylor Avenue.

Smalser reported the Municipal Authority was planning to install shelves in the garage and the purchase of the Welles well may be near completion.

### **ORDINANCE ENFORCEMENT OFFICER**

LaFrance made the motion to accept the report from Myhand as presented. Smalser second. All approve.

### **BOROUGH COUNCIL COMMENTS AND CONCERNS**

## **ANNUAL EASTER EGG HUNT AT BOROUGH PARK**

A letter was received from Janet Otis of Wyalusing Valley Volunteer Fire Department requesting the use of the Borough Park for the annual Easter egg hunt on April 7<sup>th</sup>. Bradley made the motion to approve the request. Smalser second. All approve.

## **CEMETERY FENCE**

Anderson reported the fence along the back of the old sections of the Cemetery had been removed, adding a few of the sections should be kept and the rest should be sold. After discussion, an estimate for the value of the unwanted sections would be obtained.

## **PARK PORT-A-POT ENCLOSURE REPLACEMENT**

Anderson stated the barrier between the port-a-pots near the pavilion needs to be repaired.

## **LITTLE LEAGUE FIELD**

Anderson stated he had spoken to Robert Cook about additional ball fields for T-ball at the park on the properties purchased from Jerry and Ruth Franklin and donated from the Gannon family. Mayor Reinhart stated it would be a permanent improvement to the park. Bradley made the motion to approve the installation of additional ball fields. LaFrance second. All approve.

## **LAWN MOWING BIDS**

Anderson stated we had not received a quote from Bruce Ashley for lawn mowing services for 2012. After discussion, Hart was asked to advertise for bids.

## **SIGNS**

Anderson stated the sign and parking ordinance needs to be amended to allow for parking for St. Mary's Church on SR6 and the annual fireman's carnival in August and signs for fines and towing in no parking zones.

Bradley stated new signs for the Borough Hall, the park and the Cemetery had been ordered sixteen months ago; however the signs had not been created. Bradley stated she would like to request quotes for signs elsewhere and present the information to Council next month.

## **STATE FARM BANK RESOLUTION**

Anderson stated one of the UDAG CD's had matured and the best interest rate for reinvesting the CD funds was a State Farm Money Market. Hart stated a new banking resolution was needed because there were new members on Council. LaFrance made the motion to approve the banking resolution for State Farm accounts. Bradley second. All approve.

## **SEWER USE ORDINANCE AMENDMENTS**

The Municipal Authority presented an amendment to the current sewer use ordinance, asking for Council approval. Smalser made the motion to adopt the Sewer Use Amendment. Bradley second. All approve.

## **NIMS RESOLUTION**

A letter had been received from Bradford County Emergency Management requesting municipalities to review and adopt a National Incident Management System resolution, which has been adopted by the County. After review, LaFrance made the motion to adopt NIMS Resolution #03-2012. Bradley second. All approve.

## **EMERGENCY OPERATIONS PLAN (EOP) RESOLUTION**

A resolution has been received from Bradford County Emergency Management for Emergency Operations Plan (EOP) which, if adopted, would establish a uniform means of incident operations across the county. Bradley made the motion to adopt EOP Resolution #04-2012. LaFrance second. All approve.

There was discussion to set up an ordinance workshop.

Mayor Reinhart proclaimed April 27, 2012 as Arbor Day in the Borough.

Mayor Reinhart asked about the status of the person living in his camper in the pole shed on Riverside Drive. She stated Sgt. Overfield had spoken to that person and also to the property owners in December or January, but didn't know whether the gentleman was still living there or not. It was stated he is still living in the camper and it was thought that Foster had sent a letter to him.

Hart stated the invoice for the Laceyville Police had been received with the monthly report prior to the meeting and asked for approval to pay it. Bradley made the motion to pay the invoice. Snyder second. All approve.

Snyder made the motion to dismiss. Bradley second. All approve.

The meeting adjourned at 8:47 p.m.

## **WYALUSING BOROUGH COUNCIL MEETING MAY 7, 2012**

Wyalusing Borough Council held their regular monthly meeting on May 7, 2012 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were George Anderson, Scott Snyder, David LaFrance, Kelly Bradley, John Smalser, Jean Reinhart, Asst. Chief Scott Perry, Dave Keeler, Dave Keeney, Chad Gadsby, Fred Reinhart, Melissa Lee and Mr. Beppler. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

### **MAYORS REPORT**

#### **POLICE SERVICES AGREEMENT RENEWAL**

Mayor Reinhart stated the police services agreement with Laceyville Borough had expired in December, a point which had been missed by both Laceyville Mayor Ken Patton and herself. She presented a new agreement and asked Council if there was an interest to renew the police coverage for a one year period from May 7, 2012 to May 7, 2013, adding there were no changes to the services or fees. Bradley made the motion to approve the Police Services Extension Agreement for one year. LaFrance second. All approve.

Mayor Reinhart stated there had been a notice the estate of Theresa Huffman is closed there may be something forthcoming to the Wyalusing Cemetery.

#### **TREE CITY USA**

Mayor Reinhart stated we had received notice the Borough had been declared a Tree City again. Gadsby, DCNR Forester for this region, presented a flag and plaque in honor of Wyalusing Borough's ninth year as a Tree City and gave a brief history of the beginning of Arbor Day, which was first recognized as a holiday in Pennsylvania in 1920. Gadsby stated the tenth year is very special and something to strive for.

#### **POLICE REPORT**

Perry stated Laceyville Police had purchased a new-used cruiser and were having the old one repaired to sell, however in the meantime it would be used until sold. Their computer had crashed last week and had only completed the repairs a few hours earlier, apologizing for the report and invoice being late. He reported there had been a theft at the Clothes Closet recently which tied into other break-ins in the area; he is waiting for extradition from New York to have the suspect back in Bradford County. They are stepping up patrol and varying hours to keep people guessing. Perry asked if there was a letter stating the locations of the road stripes for calculation speeding. It was felt there had never been such a letter. Perry asked if he could have it surveyed to remove any question of the limitations. Council felt Doug Walton of Silvara could do the work.

### **CITIZEN COMMENTS AND CONCERNS**

No comments were made.

#### **LAWN MOWING BIDS**

Two bids were received for lawn mowing. Bruce Ashley submitted two bids for \$240 per mowing of Borough properties. Bruce Ashley submitted separate bids for mowing at the sewer plant for the Municipal Authority, one bid for \$55 per mowing and a second bid for \$65 per mowing. After discussion, Smalser made the motion to award the bid to Bruce Ashley for mowing the Borough properties. Snyder second. All

approve. It was felt the bids for the Municipal Authority should be held for more information.

## **APPROVAL OF MINUTES**

**APRIL 2, 2012**

Bradley asked for a correction concerning the signs, they had been ordered 16 months ago and felt the minutes should reflect that. Bradley made the motion to approve the minutes for the April 2, 2012 meeting as amended. Smalser second. All approve.

## **TREASURERS REPORT**

### **APPROVAL TO PAY 30 BILLS**

Snyder made the motion to approve to pay the bills as presented. Bradley second. All approve. Mayor Reinhart asked what the \$5,200 fee was for Bradco Supply. Anderson stated it was for a new street sweeper, the old one kept breaking down and felt the repairs would cost more than it was worth, and it could break down again anyway. After discussion, it was felt this size expense should be discussed at a meeting in the future. Hart was asked to provide meeting information the week before the meeting.

### **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Keeney stated he had been sweeping the streets and picking up a lot of brush. Bradley stated she'd had a request for the 6<sup>th</sup> grade class to have a graduation party at the pavilion on May 31<sup>st</sup>, adding she felt they shouldn't be charged for it. LaFrance made the motion to approve the use of the park and pavilion on May 31<sup>st</sup>. Smalser second. All approve.

There was discussion of the trash left behind by little league events. It was felt a letter should be sent to Bob Cook asking for better trash pickup and have someone take the trash barrels out by the road for RG Brown to empty on Tuesdays.

Keeney was asked for a day-by-day listing of his work so an employee duty list could be kept up to date.

Smalser stated the Municipal Authority is close to finalizing the purchase of the Wells water system and water testing approval from DEP. Bradley asked if all of the water meters had been changed in town. Smalser stated not all had been changed yet, but will ask for a list.

### **ORDINANCE ENFORCEMENT OFFICER**

The report was accepted as submitted.

Anderson stated one of the property owners in the storm drain project area was not pleased with the way his paved parking lot had been dug up and the fact there would be tar seams to close up the dig area. Richard Lawson felt the seams wouldn't hold up when plowing snow and asked that his entire parking lot be repaved after the project has been completed. Anderson pointed out to Lawson that Krasavage Construction bid specifications stated it would be repaired with tar seams. Anderson stated he could get an estimate for a microseal on the parking lot. Lawson has not signed the easement for the construction project yet.

Milnes Engineering had missed two drain locations which needed to be updated in this project. Krasavage had provided two proposals for the extra work; the total of the two proposals is \$10,063. This amount falls within the project overrun limitations. Anderson stated the project is near completion.

Anderson stated Code Red, a county wide emergency alert system, was discussed at the last COG meeting, the fee would be based on per capita instead of a set fee as stated in the past.

## **COUNCIL COMMENTS AND CONCERNS**

### **PAVILION USE**

Bradley stated she'd had a request for the 6<sup>th</sup> grade class to use the park on May 31<sup>st</sup> to celebrate their graduation. It was felt they shouldn't have to pay for the use of the park as a lot of the graduates and their families live in the Borough. LaFrance made the motion to permit the use of the park on May 31<sup>st</sup> free of charge. Smalser second. All approve.

The YMCA had submitted a request to use the park July 23-26 for part of their summer camp activities. Bradley pointed out a conflict with the fire company getting ready for the carnival that week. There was suggestion for the YMCA to use the newest part of the park for events.

### **PENELEC INVITATION**

An invitation had been received from Penelec to have a chance to meet personnel from our regional dispatch center for an informational meeting and a question and answer session to discuss emergency situations and procedures.

### **TEMPORARY DEBRIS SITE**

Bradford County Emergency Management Coordinator, John Ambrusch, is requesting municipalities to designate a large area as a temporary debris triage area where debris can be hauled to and separated into different categories for disposal. There was discussion of different locations, however a set location was not chosen.

### **QUICKBOOKS CLASS**

Northern Tier Regional Planning and Development Commission is offering a Quickbooks 2010 intermediate class in Towanda on May 23rd. There is no fee for the class, Hart and co-worker, Kelly White, plan to attend.

### **CARNIVAL FIREWORKS PERMIT**

A request had been received from the Wyalusing Fire Department for the use of the Borough Park the weeks of July 22<sup>nd</sup> until the week of August 19<sup>th</sup> to allow time for carnival set up, the carnival and then time for clean up and take tents down. There was also a request for a fireworks permit during the carnival the week of August 5<sup>th</sup>.

LaFrance made the motion to approve the firemens' use of the park and a fireworks permit. Bradley second. All approve.

LaFrance made the motion to authorize Attorney Foster to send Carolyn Harrsch a letter concerning the parking on SR6, and to amend the parking ordinance to include wording to impose fines of \$25, \$50 and \$100 tickets on progressive violations and fees for towing and storage of a towed vehicle, and include to allow for parking for the church and carnival on SR6. Bradley second. All approve.

Reinhart made the request for an executive session for personnel purposes.

The executive session started at 8:27 p.m.

The executive session ended at 8:37 p.m. No action was taken.

The meeting ended at 8:37 p.m.

## WYALUSING BOROUGH COUNCIL MEETING JUNE 4, 2012

Wyalusing Borough Council held their regular monthly meeting on June 4, 2012 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were George Anderson, Kelly Bradley, Scott Snyder, John Smalser, David LaFrance, Jean Reinhart, Dave Keeney, Jon Pugh, Davie Keeler, Melissa Lee, Glenn Hogan, Fred Reinhart, Asst. Chief Scott Perry and Ptlmn. Matthew Chamberlain. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

### **MAYORS REPORT**

#### **MAYOR CONVENTION**

Mayor Reinhart requested permission to attend the annual State Mayors' Association Conference in Lancaster, adding one of the topics would include new Borough Codes. LaFrance made the motion to approve the Mayor attending the conference. Snyder second. All approve.

#### **POLICE AGREEMENT APPROVAL**

Mayor Reinhart presented the Police Services Extension Agreement which had been approved and signed by Council at the May meeting and sent to Laceyville Borough for review. Laceyville Borough Council has approved and signed the agreement and provided Wyalusing Borough Council with a copy of the completed agreement.

#### **POLICE REPORT**

Asst. Chief Perry stated the red van, whose driver had caused problems in the past, is back in the area, adding it had been seen in the Laceyville area recently. He made the suggestion to update the Peddling and Soliciting Ordinance to add a "police background check and clearance." Council felt it would be a good idea to add the suggestion.

Asst. Chief Perry introduced new officer Matthew Chamberlain, who is new to the Laceyville Police Department.

Asst. Chief Perry stated he knew the Firemens' Carnival was scheduled for August and asked what would be expected from the Police in regards to their services during the event. Bradley made the suggestion to ask the firemen at their next meeting.

There was discussion of the neighborhood watch program.

The Police left the meeting at 7:20 p.m.

### **CITIZENS COMMENTS AND CONCERNS**

#### **NATURAL GAS CONNECTIONS**

Jonathan Pugh, a representative of URS Corporation, presented information that may bring natural gas into the community. Council had discussed this possibility several months ago and a tentative meeting for more information was scheduled for June 25<sup>th</sup> at 7:00 p.m. Pugh left the meeting at 7:35 p.m.

### **APPROVAL OF MINUTES**

#### **MAY 7, 2012 MEETING**

Smalser made the motion to approve minutes for the May 7, 2012 meeting. Bradley second. All approve.

### **TREASURERS REPORT**

#### **APPROVAL TO PAY 28 BILLS**

Smalser made the motion to approve to pay the 28 bills as presented. LaFrance second. All approve.

### **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Keeney stated he was still cleaning the streets and is spraying weeds along the streets and sidewalks. Snyder stated there is a storm grate propped open near Brent Trowbridge's home. Keeney stated he would close it.

There was discussion of the storm drain by Gannon Insurance backing up during rain storms.

Anderson stated it may have been blocked by Weston Solutions during the Wyalusing Hotel Annex construction; he would speak with them again.

The street lights on Main Street had been on all of the time, it was discovered the light sensor had been overgrown with ivy. Hud's Construction was contacted to remove the blockage and would be sending an invoice.

Anderson stated that Wayne Felter had installed a dry hydrant by the pump house at the Borough Park.

#### **ORDINANCE ENFORCEMENT OFFICER**

Bradley commented that there is no follow up logged into the copies placed in the violations log, adding there should be a result of the violation notice. The report was accepted as presented.

#### **BOROUGH COUNCIL COMMENTS AND CONCERNS**

##### **FOSTER CORRESPONDENCE**

Mayor Reinhart commented there doesn't seem to be many changes in the May and June report from Foster.

##### **ORDINANCES**

Foster gave information to amend the Vehicles & Traffic Ordinance for Council's review. Foster would like to meet with Council to review a model flood ordinance received from FEMA. It was felt the revised flood insurance rate maps (FIRM map) would be approved and adopted in the near future and the flood ordinance will also need to be updated to include the new FIRM map. Foster will be contacted to schedule the meeting.

There will be ads to give notice to change the old elementary school property, which has been purchased by Tuscarora Wayne Insurance, from Public to Business II. The Zoning Ordinance amendment will be presented at the July 2, 2012 meeting for adoption.

##### **PERSONNEL POLICY**

The current Personnel Policy was adopted in 1999 and is in need of review. The policy mainly consists of information for full time employees, however there are some amendments for part time office employees. The Borough no longer employs full time positions.

##### **TREE TRIMMING ON MAIN STREET**

Bradley had been in contact with Bob Westover concerning trimming trees on Main Street. Wayne Felter, Jr. would provide his services and a bucket truck to trim the trees and was available June 17<sup>th</sup>. The Borough truck would be needed for the trimmings.

Bradley stated she would like to place a convex mirror at the intersection of Bridge, Main and Front Streets to help with the blind turn from Front Street onto Main and Bridge Streets. LaFrance made the motion to approve the convex mirror placement, pending PennDot approval. Snyder second. All approve.

##### **SPENDING LIMIT**

After discussion of a spending limit without Council approval. LaFrance made the motion to set a \$1,000 spending limit without Council approval between meetings. Smalser second. All approve.

##### **DRAIN PIPE REPAIR TAYLOR AVENUE**

Anderson stated he had requested a quote from Ed Krasavage for drain pipe repair on Taylor Avenue. When Krasavage had visited the site, he felt a pipe could be placed inside the current pipe. It would need to be started by Bill Kinneys' and up through to Taylor Avenue. Krasavage had not provided an estimate by meeting time as hoped.

##### **FLOOD MAP**

It was felt a portion of the creek running from Kilmer's Pond and draining under Taylor Avenue should be included as flood zone on the new FIRM maps. FEMA had been contacted with the request.

##### **TRAFFIC LIGHT MAINTENANCE**

A letter had been received from PennDot to notify Council of the annual maintenance on the traffic light. It was felt Kuharchik would be contacted for the services.

##### **QUICKBOOKS TRAINING**

Northern Tier Planning and Development Commission was offering free QuickBooks training on June 12<sup>th</sup> and 13<sup>th</sup> in Towanda. Hart requested permission to attend both classes. Bradley made the motion to approve attendance. LaFrance second. All approve.



### **ONLINE BANK ACCOUNT ACCESS**

Hart requested permission to set up online bank access to review external deposits made by Berkheimer and the Commonwealth of PA. Bradley made the motion to approve. LaFrance second. All approve.

There was discussion of changing the hours the park is closed from 10:00 p.m. until 6:00 a.m. to Dusk to Dawn and to include the same time frame in the Parks and the Curfew Ordinances. After discussion, LaFrance made the motion to approve the changes. Smalser second. All approve.

Anderson stated he would like to ask Bruce Ashley what he would charge to mow the new sections of the park, formerly the Gannon and Franklin properties. Felter no longer wanted to do the mowing.

The meeting dismissed to an executive session at 8:35 p.m. for Personnel reasons.

The executive meeting ended at 8:55 p.m. No action was taken.

LaFrance made the motion to dismiss. Snyder second. All approve.

The meeting adjourned at 8:55 p.m.

## **WYALUSING BOROUGH COUNCIL MEETING JULY 2, 2012**

Wyalusing Borough Council held their regular monthly meeting on July 2, 2012 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were George Anderson, Kelly Bradley, John Smalser, David LaFrance, Scott Snyder, Jean Reinhart, Dave Keeney, Dave Keeler, Kathy Smith, Dave Burgess, Asst Chief Scott Perry, Melissa Lee and Glenn Hogan. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

### **MAYORS REPORT**

Mayor Reinhart stated there had been a response from a letter sent to Wyalusing Township Supervisors asking if there were ordinances for property maintenance, adding the former Welles Mill property was cluttered with rubbish and the weeds were high. The response stated there are no property maintenance ordinances in place and agreed the property maybe more appealing to prospective buyers if looked better, but there was no control over it.

Mayor Reinhart had assisted in the work release program overseeing the cleaning and repainting of the picnic tables at the pavilion and the globes from the street lights had been removed, cleaned and replaced.

### **POLICE REPORT**

Asst. Chief Perry stated their white Crown Victoria should be back in service soon, adding it would be used until it was sold. The lines on the road used for determining speed in the Borough had been re-surveyed and are now accurate; the last time they had been surveyed was in 1988. Perry stated some of the property owners in the Borough had changed their house numbers after the 9-1-1 readdressing in 2012, however many had not updated their house numbers which could cause problems with the various emergency agencies, he added there had been a one year deadline for the update which had expired about one year ago. After discussion, it was felt that Myhand could post notices on the door of buildings that needed to comply.

### **COUNCIL COMMENTS AND CONCERNS**

Burgess asked Council which roads they were planning to abandon. Anderson stated the roads were Walnut Street, which runs through the former elementary school property, East Street which used to run through a portion of property owned by the Hayseed Group and a portion of Homet Heights Street from the upper end of the street where the paving had ended a few years ago to the Borough limit. Burgess asked why Council was planning to abandon this portion of Homet Heights. It was stated letters had been sent to Mountain Energy asking for assistance in the road repairs due to the heavy truck traffic on that portion of the road. Burgess asked Council to reconsider because it is a very busy road.

### **APPROVAL OF MINUTES**

**JUNE 4, 2012**

Bradley made the motion to approve the minutes for the June 4, 2012 meeting. LaFrance second. All approve.

## **TREASURERS REPORT**

### **APPROVAL TO PAY 29 BILLS**

Smalser made the motion to approve to pay the bills as presented. Snyder second. All approve.

### **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Keeney stated he had hauled a lot of brush, mowed grass, helped clean the street lights and assisted in cleaning up each day the work release crew worked.

Smalser stated there were no special events for the Municipal Authority, however they had hired someone to install water meters. He would know more at the next meeting on the 10<sup>th</sup>.

### **ORDINANCE ENFORCEMENT OFFICER**

There was discussion of the fire in a barrel behind Original Italian Pizza on Main Street, the fire department had been called to it as a fully involved structure fire only to find the barrel contents burning. It was felt there should be a fine involved for violating a Borough ordinance. The fire department was investigating. There was discussion of the camper in the pole shed on Riverside Drive. LaFrance made the motion to approve the report as submitted. Bradley second. All approve.

### **BOROUGH COUNCIL COMMENTS AND CONCERNS**

#### **ZONING ORDINANCE**

After review of the zoning changes, changing the former elementary school from Public to Business II, Bradley made the motion to approve the change. LaFrance second. All approve.

#### **ORDINANCE AMENDMENTS:**

##### **#25 BOROUGH PARKS**

After review of changes to the hours of operation from 10:00 p.m. to 6:00 a.m. closing of the park to be closed from dusk to dawn, Bradley made the motion to approve the change. LaFrance second. All approve.

##### **#26 PEDDLING AND SOLICITING**

After review of the changes to the Peddling and Soliciting Ordinance, LaFrance made the motion to approve the amendment. Bradley second. All approve.

##### **#44 VEHICLES AND TRAFFIC**

After review of the changes to the Vehicles and Traffic Ordinance, LaFrance made the motion to approve the amendment. Snyder second. All approve.

#### **FOSTER CORRESPONDENCE**

The report was not received from Foster's office.

#### **RECORDS RETENTION-DOCUMENT SHREDDING PROGRAM**

Hart stated she would like to sort through the records in the basement as recommended by the Municipal Records Retention manual of 2008. There is a document shredding program through Cintas which could be used after the records have been approved to be destroyed through a resolution. Bradley made the motion to approve. Smalser second. All approve.

## **PENNDOT LETTER**

Smalser read the copy of a letter that PennDot had sent to Carolyn Harrsch concerning who may regulate the parking on SR6. According to PennDot, Council has the right to authority to either permit or restrict parking within their boundaries.

## **MEETING WITH GREG DIBBLE OF PENNDOT-TURNBACK**

The turnback program was briefly discussed, Hart was asked to schedule the meeting with Dibble.

Bradley stated there were a few trees at the park which were dying and need to be removed. Reinhart stated some children were climbing some of the trees by the ball field; it was felt the lower branches should be trimmed off in the hopes of preventing tree climbing.

There was discussion of the possibility of a cat ordinance and the excessive number of feral cats in the Borough; live traps were being set to catch the cats, it was mentioned cats without a collar would be relocated at Councils' discretion.

It was felt the International Construction Code books need to be updated.

There was discussion of a portable vacuum cleaner for leaves on Main Street. Snyder would look into it.

Bradley asked Smith if there had been any improvements in the reduction of trucks using "jake brakes". Smith stated there had been no changes.

Smith stated she had been led to believe there was to be a public hearing tonight to discuss the re-zoning of the former elementary school. Her concern was the permitted use of a Business II district. It was stated Tuscarora Wayne had planned to use the building for storage.

Snyder made the motion to dismiss. LaFrance second. All approve.

The meeting ended at 8:25 p.m.

## **WYALUSING BOROUGH COUNCIL MEETING AUGUST 6, 2012**

Wyalusing Borough Council held their regular monthly meeting on August 6, 2012 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were George Anderson, David LaFrance, John Smalser, Scott Snyder, Kelly Bradley, Jean Reinhart, Amy Seeley, Herb Gery, Dave Keeler, Asst. Chief Scott Perry, Cheryl Renshaw, Thomas and Rachael Barnes, Dave Keeney, Fred Reinhart, Mr. Beppler and Melissa Lee. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

### **MAYORS REPORT**

#### **125<sup>TH</sup> ANNIVERSARY PLAQUE PRESENTATION**

Amy Seeley, representing Pennsylvania State Association of Boroughs, presented a certificate of recognition for the 125<sup>th</sup> Anniversary of the Incorporation of Wyalusing Borough. Seeley left the meeting at 7:01 p.m.

Mayor Reinhart stated she had attended the annual Mayors' Convention and would have a report at the meeting next month.

Mayor Reinhart called for an executive meeting, for Police Personnel reasons, at 7:04 p.m.

The executive session ended at 7:10 p.m. No action was taken.

### **POLICE REPORT**

Asst. Chief Perry reported the Crown Victoria should be ready to use for the annual firemens' carnival this week. Perry stated one of the officers is in training to be able to inspect tractor trailers which may create more revenue for the Borough through fines.

### **CITIZENS COMMENTS AND CONCERNS**

#### **GERY ENGINEERING, LLC**

Herb Gery, of Gery Engineering, LLC, stated he was involved with some indoor remodeling at The Willow Tree on Main Street which included dividing the building into separate business spaces. Cheryl Renshaw, owner of The Willow Tree, would like to rent some of that space to Thomas Barnes and Rachell Lamb for a tattoo and massage parlor. Gery had previously asked Pat Couch, zoning officer, if these businesses were permitted in the Business 1 District, and after learning they would be permitted under the "personal services" category asked for approval from Council. After a brief discussion, Smalser made the motion to approve the tattoo and massage parlor businesses. Bradley second. All approve.

### **APPROVAL OF MINUTES**

#### **JULY, 2, 2012**

Bradley made the motion to approve the minutes for the July 2, 2012 meeting. Smalser second. All approve.

### **TREASURERS REPORT**

#### **APPROVAL TO PAY FOR 28 BILLS**

LaFrance made the motion to approve to pay the bills as presented. Bradley second. All approve.

### **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Keeney stated he had done a lot of mowing and picking up brush. The new park hours signs had been put up at the Borough Park.

Smalser reported the Municipal Authority had met with Marvin Meteer and Art Allyn of the Wyalusing Township Board of Supervisors to discuss the possibility of additional customers.

### **ORDINANCE ENFORCEMENT OFFICER**

Myhand reported she had completed several streets of giving notices for residents to update their house number to the 9-1-1 address. Her monthly report was accepted as presented.

Anderson stated he and Mayor Reinhart had an unscheduled meeting with Dan Cotter, owner of the building on Bridge Street. Cotter had just met with Code Inspections and had been told the building was stable. Attorney Foster will be contacted for more information.

### **STREET BIDS**

Anderson stated earlier this year there was discussion of paving Senate and Chestnut Streets with the funds from the loan to be used for the project.

One bid was received for the paving project. Eastern Industries, Inc. of Clifford, Pa submitted a bid for \$52,748 for the project. Smalser made the motion to approve Eastern Industries for the project. LaFrance second. All approve.

Anderson had contacted Vestal Asphalt and Midstate for crack seal quotes. Vestal Asphalt had done the work last year and some of the seals had peeled. Vestal Asphalt would repair the bad seals and repair others for \$15.25 per gallon. Midstate provided a quote of \$12.50 per gallon. After discussion, Bradley made the motion for Vestal Asphalt to make the repairs and seal the cracks throughout town. Snyder second. All approve.

### **BOROUGH COUNCIL COMMENTS AND CONCERNS**

#### **FOSTER CORRESPONDENCE**

Foster reported letters had been sent to several property owners of violations; some were in the process of making repairs to their property to meet the set deadlines. The Walnut Street vacating will proceed as planned, however the vacating of Homet Heights and Third Streets will be put on hold.

#### **WINE FESTIVAL PARKING REQUEST**

Gene Anne Woodruff, co-chair of the Wyalusing Valley Wine Festival, has sent a letter requesting permission to allow parking at the back of the Cemetery as has been done in the past. After discussion, Bradley made the motion to approve the request. Smalser second. All approve.

#### **LINES BY LOU**

Lines By Lou provided a quote for line painting in the Borough for \$2,640. Anderson stated Downtown Auto didn't want the "no parking" lines painted in front of their building this year. Lou Bump would be contacted to remove this area from the list. Bradley made the motion to approve the quote with the area in front of Downtown Auto to be removed. Snyder second. All approve.

## **PERSONNEL POLICY AMENDMENT SUGGESTIONS**

Several suggestions for amendments to the Personnel Policy were reviewed. The call in policy and clarification on the pay period were updated and suggestions were made to include all part time employees in the paid vacation and holiday benefits. Suggestion to provide an additional week of paid vacation after the 10<sup>th</sup> year of employment. After review of the suggested amendments, LaFrance made the motion to approve the amendments. Bradley second. All approve.

## **INSURANCE RENEWAL COVERAGE POLICY**

Gannon Associates provided the insurance pre-renewal coverage summary for the 2012-2013 insurance period. It was felt a meeting should be set with Steve Sumner to review the coverage.

## **PENNDOT-TURNBACK**

Anderson stated he had spoken with Greg Dibble of PennDot concerning the possibility of the state turning the responsibility of Bridge and Main Streets over to the Borough. The state would provide a fee of \$2,500 annually if Council approved of the turnback. The Borough would be responsible for all maintenance on that road. After discussion, Smalser made the motion to refuse the turnback offer. Bradley second. All approve.

## **BUDGET**

Anderson stated it is time to start looking at the 2013 budget. A meeting will be set with Jane Dietz.

## **MINIMUM MUNICIPAL OBLIGATION (MMO)**

Conrad Siegel Actuaries has provided the annual Minimum Municipal Obligation notice for the pension plan. The Borough would be responsible for the monthly pension withdrawals if the account balance reaches zero. After discussion, Bradley made the motion to approve the MMO. Smalser second. All approve.

Snyder made the motion to dismiss. Bradley second. All approve.  
The meeting adjourned at 8:46 p.m.

## **WYALUSING BOROUGH COUNCIL MEETING SEPTEMBER 10, 2012**

Wyalusing Borough Council held their regular monthly meeting on September 10, 2012 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were Jean Reinhart, George Anderson, Kelly Bradley, John Smalser, Scott Snyder, David LaFrance, Dave Keeney, Herb Gery, Fred Reinhart, Asst. Chief Scott Perry, Dave Keeler, Rebecca Lentz and Melissa Lee. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

### **MAYORS REPORT**

Mayor Reinhart thanked Council for supporting her attendance at the State Mayor's Convention and submitted a report.

Mayor Reinhart stated she had been notified of a near accident at the intersection of SR6 and Church Street involving a school bus. A wide load was traveling west and the school bus was traveling east and with cars parked on the side of the road there was barely enough room for the two vehicles to meet. She stated there had been other complaints similar to this incident.

### **POLICE REPORT**

Asst. Chief Perry stated he felt there had been great success at the annual carnival. There had been several verbal warnings and citations during the month and two vehicles had been towed. There has been a vehicle in the Municipal parking lot which has been there for some time which will be towed soon. Perry made the suggestion to clarify the "no parking" regulations to state the time frame to be able to issue tickets whether it is an hour, two hours and so on. He also asked for a copy of the ordinance pertaining to bicycles because there seems to be a problem in town. Perry reported that Ptlmn. Chamberlin has completed the DOT training will soon attend the weights and measures training. The shed which was located at the former elementary school had been vandalized has been removed. Perry left the meeting at 7:15 p.m.

### **CITIZENS COMMENTS AND CONCERNS**

#### **HERB GERY**

Gery, representing The Hayseed Group, presented plans for a 150 townhomes unit site to be located on the former Friery farm. There would be three stages of construction which would start at the existing Third Street and eventually connect to Homet Heights Road. The buildings would be a variety of one, two, three bedroom and duplex low income housing. There would be a storm water basin and a flood plain buffer at the outer edges of the current plan and a community building. It was suggested he contact Pat Couch and the County Planning Commission for their approval. Gery stated he would be meeting with the Municipal Authority at their meeting on Tuesday night. He stated again this was in the early planning stages. Gery left the meeting at 7:40 p.m.

Lentz, a friend of Carolyn Harrsch, gave information of a FEMA traffic study from June 2012 which gave the number of trucks travelling through various towns. Bradley stated some of the towns mentioned had bypasses meant for the truck traffic, however Wyalusing didn't have that option and the traffic situation has become unsafe in the past few years. One of the Borough ordinances had recently been updated to ban parking on State Street, to be fined progressively with towing after the third ticket. There was further discussion of the previously offered parking options. Anderson stated Lentz and Lee were set on a time limit because there were many things to discuss before a planned telephone conference with the solicitor. Lee and Lentz left the meeting at 7:45 p.m.

Fred Reinhart asked Council to consider allowing one day per month of burning in the Borough. There was a brief discussion of the various options. Anderson stated Council could think about it. Fred Reinhart left the meeting at 7:48 p.m.

### **APPROVAL OF MINUTES**

#### **AUGUST 6, 2012**

Smalser made the motion to approve the August 6, 2012 meeting minutes. Bradley second. All approve.



## **TREASURERS REPORT**

### **APPROVAL TO PAY 24 BILLS**

LaFrance asked why the bill from Bradco Supply Company was so high. Anderson stated it was for the new "no parking" signs for State Street. Bradley made the motion to approve to pay the bills as presented. Smalser second. All approve.

### **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIASON**

Keeney reported he was still picking up brush and is starting to repair cracks in the tennis court. He would be painting the basement doors soon and he had to move two stop signs.

Smalser reported the Municipal Authority will have a meeting with Wyalusing Township on the 13<sup>th</sup> to discuss the expansion of the sewer plant.

A budget workshop was scheduled for September 17<sup>th</sup> at 7:00 p.m., Jane Dietz will be contacted to confirm her attendance.

A general workshop was scheduled for September 24<sup>th</sup> at 7:00 p.m.

### **ORDINANCE ENFORCEMENT OFFICER**

The report was accepted as submitted.

### **FOSTER CORRESPONDENCE**

Cotter Violations: There will be an executive meeting with Foster and Council on October 1<sup>st</sup> at 9:00 a.m. and a meeting with Dan Cotter, Attorney Rose, Frank Tourscher of Code Inspections, Inc, Mayor Reinhart, Borough Council and Attorney Foster at 10:00 a.m. at Cotters' building on Bridge Street.

Timothy Carter: deadline for compliance is October 1<sup>st</sup>.

Heeman-Zoning Ordinance Violation: There was a deadline of September 1<sup>st</sup> to remove the camper from the pole garage. It was felt the camper was gone; however it still needs to be verified.

Robert J. Ottaviani-Rosemarie Ottaviani: It was felt the property maintenance had not been completed at this time.

Francis X. Melly: There was a deadline of September 1<sup>st</sup> for property maintenance repairs, the work had been started, however it is not clear if the repairs were complete.

Judy Higley: There was a September 1<sup>st</sup> deadline for property maintenance, nothing had been done.

Matthew Rosencrance: There was a September 1<sup>st</sup> deadline for property maintenance, nothing had been done.

An executive meeting began at 8:05 p.m. for a telephone conference with Attorney Foster.

The executive meeting ended at 8:32 p.m. No action was taken.

Harold Smith: There was a September 1<sup>st</sup> deadline for property maintenance, nothing had been done.

Reverend Charles Bishop: There was a September 1<sup>st</sup> deadline for property maintenance, nothing had been done.

James Burgess: There was a September 1<sup>st</sup> deadline for property maintenance, nothing had been done.

Vacate Walnut Street: Foster is preparing the ordinance to vacate.

Storm Water Easements-Westons: The easement is being reviewed by Weston's attorney.

Storm Water Easements-Mr. Richard Lawson: Foster is working with Lawson.

Flood Plain Ordinance: Foster is revising a model ordinance to Borough needs.

Carolyn Harsch: A letter will be drafted for Council approval and then sent to Harsch.

### **BOROUGH COUNCIL COMMENTS AND CONCERNS**

#### **INSURANCE RENEWAL**

After review of the insurance coverage summary from Gannon Associates, Smalser made the motion to approve the policy. Bradley second. All approve.

Bradley made the motion to approve to pay the first two insurance installments in the amount of \$2,724. Smalser second. All approve.

#### **FIREMEN ROSTER**

Anderson stated we should have a list of active fire department members for the insurance coverage paid by the Borough.

#### **GRAVE OPENING PAYMENT**

Hart requested permission to pay Tracy Cobb for grave openings each time the work is done. His fee is \$200 per grave opening. Snyder made the motion to pay Cobb for each opening. Bradley second. All approve.

### **SOCCER**

Steve Lewis, President of the Wyalusing Area Youth Soccer board, requested the use of the park for practice and games and had provided proof of liability insurance coverage. After discussion, Snyder made the motion to approve the request. Smalser second. All approve. Lewis will be notified of park hours.

### **PENNDOT PAVING**

PennDot had information of a possible paving project in the spring of 2013 beginning near Clagett Road in Standing Stone Township and ending in Wyalusing.

### **LAURA LEE BAKER**

Baker had notified Anderson that her electrical wires had been pulled away from her house. She had discovered this mid to late August and had been told by Penelec it would cost her about \$1,000 to repair. Baker felt the wires had been pulled loose during the drainage construction project which had been completed at the end of May. Anderson stated he had looked at the damages and spoke with Ed Krasavage about it and felt there was another reason for the damages. He would be in touch with Baker.

### **SECRETARY VACATION SEPTEMBER 20, 2012**

Hart requested a vacation day on September 20<sup>th</sup>. Council did not see a problem with it.

There was discussion of repairs to the tennis court and the possibility of creating a basketball court, whether it should be a full or half court and where it could be located at the park.

Bradley made the motion to dismiss. Snyder second. All approve.

The meeting adjourned at 9:07 p.m.

## **WYALUSING BOROUGH COUNCIL MEETING    OCTOBER 1, 2012**

Wyalusing Borough Council held their regular monthly meeting on October 1, 2012 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were Kelly Bradley, George Anderson, Scott Snyder, David LaFrance, Jean Reinhart, Asst. Chief Scott Perry, John Bradley, Marsha Eaton, Mary Ann Raffin, Josh Kilmer, David and Nancy Jones, Lorraine Murnane, Dave Keeler, Wendy Gaustad, Gary Rouse, Lorna Snyder, Carol Goodman, Melissa Lee, Pat Couch, John & Margaret Dabback, Dave Burgess, Tracy and Chris Keeney, Jay Chadwick, Sherrie Schrier, Estelle Smales, Herb Gery and Lou Zecca. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder. Anderson stated there had been an executive meeting with Attorney Foster on September 24, 2012. No official action was taken.

### **MAYORS REPORT**

Mayor Reinhart wanted to let all attendees know that the 2013 Cemetery budget is at a \$13,000 deficit.

### **POLICE REPORT**

Asst. Chief Perry stated that Officer Matt Chamberlain had completed training for inspecting tractor trailers and was now able to issue citations for violations. His main objective, if hired by the Borough, would be to make sure trucks are safe when they travel through Wyalusing. Perry stated that, since there were so many citizens attending the meeting tonight, he felt he should clarify that people should call the 9-1-1 communications center if there is a need for police services not the Laceyville or Wyalusing offices. The phone number for non emergency problems is 570-265-9101. Perry stated a trooper would respond whether it is a state trooper or one of the officers from Laceyville, it would depend on work schedules. Jones stated he wanted to thank the police for all they have done for the Borough and let them know they are doing a very good job. Perry thanked Jones, adding it was good to hear something positive.

### **CITIZENS COMMENTS AND CONCERNS**

#### **HERB GERY**

Zecca presented information about a proposed \$9.1 million dollar construction project initiated by The Hayseed Group, Weston Solutions and Columbus Project Management (CPM) Housing Group. The proposed housing development would be located on property owned by The Hayseed Group between Homet Heights Road and East Third Streets. Zecca explained that the plan was for affordable housing rentals for \$35,000 to a zero income with the rent set at 30% of the renters' income. There would be three phases involved in this project, phase 1 would consist of 50 townhome units with 10 one bedroom, 26 two bedroom and 14 three bedroom units. Six of these units would be accessible apartments for mobility, hearing and visual impairments. Phases 2 and 3 would each have an additional 50 units. Zecca stated all engineering was in the preliminary stages, they were still looking into traffic patterns for the best location to connect the development to the rest of town. They were hoping to be able to bring back some of the citizens who had been displaced after the gas industry came to this area and rent became unaffordable. There will be restrictions on the number of occupants in each unit through the rental application process. Gery stated they were within the zoning and subdivision ordinance regulations. Zecca stated the taxes would be set at a special market rate. Residents had great concern with new traffic patterns and with the type of people who had a zero income; it was felt the road to this community should be through Homet Heights Road. There were also concerns there may be too many homes involved in this project. Burgess spoke from The Hayseed Groups' point of view, stating they had owned the property for the last five years and have been planning similar projects for some time. In the last few years it has become apparent that more affordable housing is needed in this area. He stated the Bradford County Commissioners, Representative Tina Pickett, Senator Gene Yaw and Representative Tom Marino are aware that housing fees are outrageous and that there is a great need for affordable housing in Bradford County. Burgess suggested visiting other areas of affordable housing to see how well kept they are, adding it would be the same type of situation here. Zecca stated he would like to have a meeting where the operators could get together with Council for further discussion. A meeting was scheduled for October

15<sup>th</sup> at 7:00 p.m. at the Borough Hall. Gery, Zecca and most of the guests left the meeting at 8:32 p.m.

The meeting continued with the members of Council, Mayor Reinhart, Gary Rouse, Melissa Lee and Dave Keeler.

## **APPROVAL OF MINUTES**

**SEPTEMBER 3, 2012**

LaFrance made the motion to approve the minutes for the September 3, 2012 meeting. Snyder second. All approve.

## **TREASURERS REPORT**

### **APPROVAL TO PAY 22 BILLS**

LaFrance made the motion to approve to pay the bills as presented and to include payment of \$60 for the PA Mayors Association membership. Snyder second. Anderson asked to hold the payment for Vestal Asphalt for review. All approved.

## **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Anderson stated Keeney had painted the doors of the Borough Hall. Bradley stated the new sign for the Borough Hall would be delivered soon and asked that Keeney paint the posts that would hold the new sign.

## **ORDINANCE ENFORCEMENT OFFICER**

The report was accepted as presented.

## **FOSTER CORRESPONDENCE**

### **ZONING ORDINANCE REVISION-ACT 13 COMPLIANCE**

Bradley made the motion to approve Foster to make revisions to our ordinance for Act 13 compliance. LaFrance second. All approve.

Mayor Reinhart stated that Asst. Chief Perry has requested a revision to Ordinance #44 Vehicles and Traffic to allow for fines when someone parks a vehicle on a sidewalk and also when someone parks on the wrong side of the road. LaFrance made the motion to make the revision. Bradley second. All approve.

## **BOROUGH COUNCIL COMMENTS AND CONCERNS**

### **BUDGET**

LaFrance made the motion to pay off the loan through Peoples State Bank. Snyder second. All approve. The 2013 budget was reviewed. Bradley made the motion to advertise the 2013 budget. LaFrance second. All approve.

### **SECRETARY VACATION OCTOBER 18, 2012**

Council approved the request for secretary vacation on October 18<sup>th</sup>.

Hart was asked to send a letter to Arrow United asking them to clarify directions to trucks delivering or picking up goods at their location.

Mayor Reinhart stated Trick or Treat would be October 28 from 2:00 to 4:00 p.m.

Mayor Reinhart requested an executive meeting. Rouse, Lee and Keeler left the meeting at 8:52 p.m.

The executive session began at 8:52 p.m.

The executive session ended at 8:57 p.m.

LaFrance made the motion to approve Police Services Extension Agreement (2) for 90 days at \$45.00 per hour. Bradley second. All approve. The agreement would allow Officer Matt Chamberlain to issue citations enforcing Department of Transportation regulations for trucks travelling through the Borough.

Bradley made the motion to apply fees involved with zoning changes to the person requesting the changes. LaFrance second. All approve.

Snyder made the motion to dismiss. LaFrance second. All approve.

The meeting adjourned at 9:18 p.m.

## **WYALUSING BOROUGH COUNCIL MEETING NOVEMBER 5, 2012**

Wyalusing Borough Council held their regular monthly meeting on November 5, 2012 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were George Anderson, Kelly Bradley, Jean Reinhart, Scott Snyder, David LaFrance, John Smalser, Dave Keeney, Fred Reinhart, Kelly White and Melissa Lee. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

### **MAYORS REPORT**

#### **POLICE REPORT**

Mayor Reinhart stated the police were not available for the meeting tonight. She told Council she had met with Asst. Chief Perry and Ordinance Enforcement Officer Myhand on several separate occasions concerning violations in the Borough.

### **CITIZENS COMMENTS AND CONCERNS**

No comments were made.

### **APPROVAL OF MINUTES**

#### **OCTOBER 1, 2012**

LaFrance made the motion to approve the minutes for the October 1, 2012 meeting. Smalser second. All approve.

### **TREASURERS REPORT**

#### **APPROVAL TO PAY 26 BILLS**

Bradley made the motion to approve to pay the bills, holding the check issued to Laceyville Police for clarification. LaFrance second. All approve.

### **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Keeney he had been picking up leaves, hoping the high winds last week of Hurricane Sandy had blown most of the leaves off of the trees.

Smalser stated the Municipal Authority had their plate full with a possible sewer plant expansion. White, Municipal Authority Secretary and representing the Rocket-Courier, stated they would be meeting with Wyalusing Township and Milnes Engineering's Mark Catalano the following night to discuss the possible expansion and a feasibility study. Smalser pointed out he had learned from one of the volunteer firefighters' that there is a need to extinguish a fire there is only a fifteen minute supply of water. It was felt there is an urgent need for additional water in case of a fire. Anderson stated there is a fire hydrant by the Farm & Home Plaza that is not working, adding it should be repaired. Bradley asked if faulty water meters had been repaired or replaced. White stated their new employee, Dave Neuber, had replaced several of the faulty meters during his training process.

### **ORDINANCE ENFORCEMENT OFFICER**

Mayor Reinhart stated she had met with Myhand concerning several code violations. There is a storage of firewood violation on Riverside Drive, the owner had been spoken to and a letter will be sent. The report was accepted as presented.

### **FOSTER CORRESPONDENCE**

Mayor Reinhart stated that Attorney Foster had provided a copy of a letter he had received from Carolyn Harrsch which, in part, requested a copy of a letter of complaint concerning an incident with a school bus, an oversized load and her vehicles. Mayor Reinhart stated there wasn't a letter; the complaint had been provided in person.

After review of Foster's invoice, it was felt the check issued to him should be held for clarification. Foster had received notice from Dan Cotter offering to donate the building on Bridge Street to the Borough. After discussion, Council decided they did not want the building because of the demolition expense. Foster will be notified of this decision, it was felt Mr. Cotter should perform the brush clean up and board up the windows as he had stated in September. It was felt the building should be painted in the spring when the weather warms up.

There was discussion of the sidewalk and street lights recently installed on Bridge Street by the Wyalusing Community Corporation. It was felt a letter should be sent to them with compliments on the project; however there have been some complaints on the brightness of the lights.

## **BOROUGH COUNCIL COMMENTS AND CONCERNS**

### **2013 BUDGET ADOPTION**

Smalser made the motion to adopt the 2013 Borough budget. Bradley second. All approve.

### **MUNICIPAL AUTHORITY 2013 PROPOSED BUDGET**

After review of the 2013 proposed Municipal Authority budget, Bradley made the motion to approve their budget. Smalser second. All approve.

### **VACATE WALNUT STREET**

Bradley made the motion to vacate a portion of Walnut Street that runs through the former elementary school property, currently owned by Tuscarora Wayne Insurance. LaFrance second. Bradley, LaFrance, Snyder and Anderson voted yes. Smalser voted no.

### **VEHICLES AND TRAFFIC-SIDEWALK AND DIRECTIONAL PARKING ORDINANCE**

An amendment to Ordinance #44 Vehicles and Traffic was reviewed. The amendment would allow fines for vehicles parking on the sidewalk and for parking the wrong direction within the Borough. LaFrance made the motion to approve to advertise the amendment. Bradley second. All approve.

An executive meeting started at 7:45 p.m. for personnel reasons.

Keeney, Fred Reinhart, White and Lee left the meeting at 7:45 p.m.

The executive meeting ended at 8:45 p.m.

The new process for ordinance violations is:

1. Verbal contact with owner-two times plus a written list of the violations to be corrected.
2. A certified letter will be sent to the violator after one week with a list of the violations and a time limit for corrections to be made. They must contact the Borough office within one week.
3. Attorney Foster will send a registered letter stating the next step is filing a complaint through District Magistrate Wheaton's office.

Bradley made the motion to approve to adopt this process. LaFrance second. All approve.

Mayor Reinhart will speak with the Laceyville Police to clarify questions about the October invoice and e-mail Council with explanations.

LaFrance made the motion to approve to pay the invoice from Laceyville Police pending explanation.

Bradley second. All approve.

There was discussion of the proposed housing development.

Several ordinance violations were listed for Myhand to begin the ordinance enforcement process.

LaFrance made the motion to dismiss. Bradley second. All approve.

The meeting adjourned at 9:20 p.m.

## **WYALUSING BOROUGH COUNCIL MEETING DECEMBER 3, 2012**

Wyalusing Borough Council held their regular monthly meeting on December 3, 2012 at the Wyalusing borough Hall at 7:00 p.m. Those in attendance were George Anderson, Scott Snyder, Kelly Bradley, John Smalser, David LaFrance, Jean Reinhart, Chief Scott Perry, Earl Lewis, Mark Catalano, Annie Vonczech, Dave Keeler, Gary Rouse, Melissa Lee and Dave Keeney. Mike Kilmer arrived at 8:50 p.m. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m.

Anderson called for an executive meeting at 7:00 p.m. for personnel reasons.

The Executive meeting ended at 7:25 p.m. No official action was taken.

Anderson acknowledged the use of a tape recorder.

### **MAYORS REPORT**

#### **POLICE REPORT**

There have been complaints from citizens not understanding the process of contacting a police officer for non emergency issues. A call must be placed to the communications center non emergency phone number or directly to the State Police barracks in North Towanda, if Laceyville Borough Police are on duty they will respond and if they are not on duty the State Police will respond.

### **CITIZENS COMMENTS AND CONCERNS**

#### **MARK CATALANO**

Catalano, of Milnes Engineering and representing the Wyalusing Municipal Authority, stated he was here to provide information concerning the capacity of the sewer plant. The Municipal Authority had asked him to re-evaluate the influent and effluent rates because of proposed building projects in the Borough and the interest of sewer connections in Wyalusing and Wilmot Townships. Catalano stated that some of the current equipment had the flexibility to be re-classed through approval from DEP, adding if it is re-classed it would change the capacity of the sewer plant. He is in the process of filing an application through DEP to have the sewer plant re-rated. Catalano felt the sewer plant could be upgraded in phases; however it would still be a costly project. Lewis, Municipal Authority Chairman, stated the sewer plant is 29 years old and was due to have some upgrades. When asked, Lewis stated the Municipal Authority would qualify for a loan for the upgrades as long as they were self liquidating.

### **APPROVAL OF MINUTES**

#### **NOVEMBER 5, 2012**

Smalser made the motion to approve the November 5, 2012 meeting minutes with a correction to include vacating all of Walnut Street. LaFrance second. Smalser, LaFrance, Snyder and Anderson votes yes. Bradley voted no.

### **TREASURERS REPORT**

#### **APPROVAL TO PAY 28 BILLS**

Smalser made the motion to pay the bills as presented. Snyder second. All approve.

### **BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON**

Keeney felt he had finally gotten all of the leaves and was ready to plow snow. He had received the section number signs for the Cemetery and had put them up. Reinhart stated there is a drain grate that is lifted near the Trowbridge home. It was felt the grate had been opened in anticipation of heavy rains from Hurricane Sandy and was forgotten about. There was discussion of the repairs to the damaged fence on Bridge

Street. A check had been received from Progressive for the damages and Hud Ellis would be fixing it as soon as possible.

## **ORDINANCE ENFORCEMENT OFFICER**

### **DOOR HANGERS**

After review of the door hanger template, Smalser made the motion to purchase 500 on bright card stock. LaFrance second. All approve.

LaFrance made the motion to approve Myhands' report as submitted. Smalser second. All approve.

### **FOSTER CORRESPONDENCE**

The report was accepted as presented. There was discussion of the firewood on Riverside Drive that was scattered on the property instead of gathered in one location on the property.

## **BOROUGH COUNCIL COMMENTS AND CONCERNS**

### **VEHICLES AND TRAFFIC ORDINANCE AMENDMENT**

LaFrance made the motion to approve the amendment to the vehicles and traffic ordinance allowing fines for parking on the sidewalk and also for parking a vehicle against traffic. Smalser second. All approve

### **VACATE WALNUT STREET**

LaFrance made the motion to begin vacating Walnut Street per Attorney Fosters' process schedule. Smalser second. All approve.

### **FIRE COMPANY THANK YOU**

Anderson stated the fire company had gone above and beyond when making preparations for Hurricane Sandy and felt they should receive a thank you from Council.

### **2012 BUDGET AMENDMENT RESOLUTION**

Smalser made the motion to approve the 2012 budget amendment to include the funds received this year. Bradley second. All approve.

### **ACT 13 MONEY MARKET ACCOUNT RESOLUTION**

Bradley made the motion to approve a resolution to open a money market account for the Act 13 Impact Fee revenues. LaFrance second. All approve. PS Bank is offering 1% for the impact fee account.

### **BRIDGE STREET LANDSCAPING**

There was discussion of an exposed wire by the new sidewalk on Bridge Street; it was felt the wire should be covered with more dirt and the possibility of using some of the old Cemetery fencing for a railing.

### **2013 MEETING SCHEDULE**

A 2013 meeting schedule was presented. Hart stated that Townships are required to meet on January 7<sup>th</sup> for their annual reorganization; however Boroughs will not have to reorganize. After discussion the January meeting was scheduled for the 3<sup>rd</sup> at 7:00 p.m.

Kilmer asked if there had been any action taken in reference to the proposed housing development. It was stated there was no action taken.

LaFrance made the motion to dismiss. Smalser second. All approve.

The meeting adjourned at 9:07 p.m.