

WYALUSING BOROUGH COUNCIL JANUARY 3, 2011

Wyalusing Borough Council held their regular monthly meeting on January 3, 2011 at the Wyalusing Borough Hall at 7:00p.m. Those in attendance for the meeting were George Anderson, Kelly Bradley, Jean Reinhart, Scott Snyder, Fred Reinhart, Mary Ann Raffin, Sgt Lloyd Overfield, and Dave Keeler. The Wyalusing Boy Scout Troop 96 also attended the meeting; scouts were Nathan Hines, Alex Dake, Brian Meralinger, Austin Clouse, Jared Clark, Wesley Ballard, and Tracey LaFrance. Attending Leaders of the pack were Debbie and Gerry Clouse. Anderson acknowledged the use of a tape recorder.

Boy Scout Troop 96 was earning their "citizenship in the community" merit badge by attending various Board meetings.

MAYORS REPORT

Mayor Jean Reinhart stated she would be out of the state until the beginning of April; in her absence President George Anderson will be assuming responsibilities.

POLICE REPORT

Mayor Reinhart reported Sgt Overfield had 56 hours of service for the month of December and there were 29 citations issued. The Mayor also stated that fine money is starting to come to the Borough for citations issued, no dollar amount was reported. Ordinance Enforcement Officer Sandra Myhand sent a 30 day registered letter to a Borough resident concerning unauthorized licensing of a vehicle; Sgt Overfield stated he will wait for a response from the letter if nothing is received within 30 days he will take the appropriate actions to resolve the matter. Mayor Reinhart also reported that there has been parking issues at the new tire store on Rt. 6; Sgt. Overfield was asked to speak to the owner and get the matter resolved. Sgt Overfield left the meeting at 7:10p.m.

CITIZENS COMMENTS AND CONCERNS

Kelly Bradley stated that she had spoken with Christopher King of PennDOT's bicycle and pedestrian division about a crosswalk on RT 6; she is anticipating a response from him on how the Borough and PennDot can make this a safer crosswalk for pedestrians.

APPROVAL OF MINUTES

DECEMBER 6, 2010

Kelly Bradley made the motion to approve the minutes for the December 6, 2010 meeting. Fred Reinhart second. All approve. Raffin abstained because of her absence of the December 6, 2010 meeting.

TREASURERS REPORT

Kelly Bradley made a motion to write a check and pay an invoice from Hud Ellis in the amount of \$1725.00 for repair of the street lights in the Borough. Fred Reinhart second. All approve, motion carried.

APPROVAL TO PAY 18 BILLS

Fred Reinhart made a motion to pay the bills as presented. Bradley second. All approve, motion carried.

BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON

Anderson reported there was no new information about the gas wells on Borough property; he stated to date the Borough has received approximately \$9000 for sale of timber.

Kelly Bradley made a motion to advertise for a new Borough maintenance employee. Fred Reinhart second. All approve, motion carried.

ORDINANCE ENFORCEMENT OFFICER

The report from Myhand was approved as submitted.

COMMITTEES

The Borough Council Committee list was reviewed by the Board without further comments.

CEMETERY FENCE

George Anderson stated he and Mayor Reinhart had a meeting with the Wyalusing High School's Principal, Gary Otis, regarding the damage that has been occurring to the cemetery fence. No resolution has been found on how to prevent or who will pay for repairs of future damage. Scout Wesley Ballard thought that concrete barriers would be a good way to stop vehicles from damaging the fence.

STORM DRAIN

President George Anderson and Borough Secretary Stacy Hart had a meeting with Jill Koski of Northern Tier Regional Planning and Development Commission and Michelle Musser from The United States Department of Agriculture Rural Development (USDA) concerning the storm drain issues within the Borough. Musser offered the Borough a 40 year loan through USDA at 2 ¼ % interest. Council agreed it would be in the best interest of the Borough to first look into receiving grants for the project, and collecting more information before taking out a loan. No official action was taken.

GARAGE

President Anderson reported he received an estimate for the garage renovations; he is expecting the total cost to be around 30 to 35 thousand dollars. After discussion the council agreed the price was expensive and there should be other options sought out. Anderson agreed to speak to the Wyalusing Municipal Authority Board regarding possible alternatives. No action was taken.

STREET LIGHTS

Anderson reported all of the street lights have been repaired in the Borough by Hud Ellis; except for one in front of Mama D's restaurant. The sidewalk will be dug up to replace water pipes; at that point that additional light will be repaired.

ELECTRIC RATES

Secretary Stacy Hart contacted Employer's Energy Alliance, an electric service provider; they provided an estimate on annual savings of electricity. After review the board agreed the savings would be minimal if any because of an annual membership fee of \$215.00. Fred Reinhart made a motion to remain a Penelec customer. Snyder second. All approve, motion carried.

Council called for an executive session at 8:10pm. No actions were taken, George Anderson made a motion to adjourn meeting at 8:42pm. Bradley second. All approve, meeting adjourned.

Respectfully Submitted
Amber Carter

WYALUSING BOROUGH COUNCIL MEETING FEBRUARY 7, 2011

Wyalusing Borough Council held their regular monthly meeting on February 7, 2011 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were George Anderson, Kelly Bradley, Mary Ann Raffin, Scott Snyder, Fred Reinhart, Gary Rouse, Sgt. Lloyd Overfield, Dave Keeler, Melissa Harsch, Rebecca and Stanley Lentz. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder. Anderson stated Council had held an executive meeting for thirty five minutes before the scheduled meeting.

MAYORS REPORT

POLICE REPORT

Sgt. Overfield reported that he had adjusted his hours because traffic was not as heavy. He had worked 46 hours.

CITIZEN COMMENTS AND CONCERNS

BASEBALL

Representatives from the baseball leagues did not attend the meeting as planned.

Rebecca Lentz attended the meeting to represent Carolyn Harsch, a resident living near the intersection of State Street and Canal Street. Lentz stated she would like to record the meeting for Harsch to listen to later. There were no objections. Lentz stated that Harsch had received several parking tickets, which she is not able to pay due to low income, for leaving her car parked in a no parking zone. When PennDot had a construction project at that intersection in 2009, Harsch was provided with off street parking until the construction project was completed, at which time the sidewalk was restored to preconstruction condition. A map sent to Harsch from PennDot was presented by Lentz for review showing that parking had been permitted in the past. After discussion of several options for restoring off street parking, the Borough sidewalk grant obtained through the Community Development Block Grant will be reviewed for possible assistance for Harsch. A curb and sidewalk cut will be needed to provide driving access to Harsch's property. There was mention of liability issues with the cars parked so close to the intersection in a high traffic area. Lentz stated they would try to obtain permission for temporary parking at the business across the street, asking if there could be a temporary freeze on the parking tickets. Council stated there would be a letter of warning with 30 days to comply.

APPROVAL OF MINUTES

JANUARY 3, 2011

Raffin made the motion to approve the minutes as presented. Bradley second. All approve.

TREASURERS REPORT

APPROVAL TO PAY 31 BILLS

Bradley made the motion to pay the bills as presented. Snyder second. All approve.

BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON

Rouse stated there had been a lot of snow plowing in the last month. The salt supply is about half gone, but he feels there should be enough to get through the season without an additional purchase. Rouse presented a quote for a new skid steer through Powell's Sales and Service in Clarkes Summit. The final cost would be approximately \$30,000 through the state piggyback program. It was felt that weights should be purchased for better balance when lifting heavy objects. After review of the quote, Reinhart made the motion to purchase the skid steer from Powell's and to include the weights. Bradley second. All approve.

There was discussion of purchasing a 60-80 gallon fuel tank to haul diesel fuel for the skid steer. The tank would be placed in the back of the truck, filled at PenMart and then stored in the garage for use. It was felt it would save time and with the extra traffic, it would be safer than driving the skid steer to PenMart. Gannon Associates would be contacted for coverage.

Rouse suggested replacing the signs for the Borough Hall and Cemetery as they no longer look good.

ORDINANCE ENFORCEMENT OFFICER

The report was accepted as given.

After a complaint of numerous animals at a home on Senate Street in the Borough, Attorney Foster was contacted for proper procedure. Foster drafted a letter to be reviewed and approved by Council. After discussion, Snyder made the motion to approve to have Myhand send the letter. Bradley second. All approve.

BOROUGH COUNCIL COMMENTS AND CONCERNS

BRADFORD COUNTY SANITATION SUPPLEMENT RESOLUTION

A letter was received from Bradford County Sanitation Committee requesting Council to appoint two delegates to serve on a hearing board should the need arise. Anderson, Raffin and Bradley will be the delegates. Raffin made the motion to approve the delegates. Reinhart second. All approve.

GARAGE RECONSTRUCTION PROPOSAL

An architectural proposal was received from LeFevre Wilks of Selingsgrove for roof reconstruction on the garage. After review of the proposal, Raffin made the motion to approve option "C" construction administration phase in the amount of \$2,000. Snyder second. All approve. Option "C" will include periodic site visit, shop drawing review and assisting the contractors interpreting the contract documents

ELECTRIC RATES

Additional information received from Employers Energy Alliance show that if the Borough were to purchase the electric through their services, there could be an annual savings of approximately \$860. Bradley made the motion to purchase the electricity through Employers Energy Alliance. Snyder second. All approve.

SPRING CLEAN UP DAY

Hart stated all dates in April and May were available for spring clean up. After discussion, the date was set for May 21st.

LAWN MOWING SERVICES

A letter was received from B&P Neuber's Lawn Mowing Services that, due to downsizing, they would no longer provide mowing for the Borough. There was discussion of advertising for future mowing services.

Bradley stated she had received notice that the request for pedestrian signs at crosswalks had been approved; however signs were currently not available.

Bradley stated she had learned of a product called Feralstat which was created by a veterinarian. She stated Feralstat is a liquid and is not harmful to kittens and male cats, but acts as birth control for female cats. She had spoken to some residents asking for interest in using the product to help control the number of stray and wandering cats in the Borough. She stated it costs \$70 for a four month dose for 50 cats, asking if funds could be set aside to help with this problem. After discussion, Snyder made the motion to approve the purchase. Raffin second. All approve.

Reinhart made the motion to dismiss. Snyder second. All approve.

The meeting adjourned at 8:53 p.m.

WYALUSING BOROUGH COUNCIL SPECIAL MEETING FEBRUARY 21, 2011

Wyalusing Borough Council held a special meeting on February 21, 2011 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were George Anderson, Kelly Bradley, Scott Snyder, Mary Ann Raffin, Fred Reinhart, Gary Rouse and Dave Keeler. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

BREWER HOLLOW DEEDS

A draft of consolidated deeds for the Brewer Hollow properties has been received from Attorney Foster. Anderson stated there is a need to combine all of the deeds into one deed. Chesapeake has been unable to locate all of the properties through deeds at the court house in Towanda and will not release funds to the Borough until their requirements are met. After review, Raffin made the motion to approve the deed pending Foster's proof reading. Reinhart second. All approve.

Attorney Foster had also provided a draft deed to consolidate all of the properties located within the Borough. After review, Raffin made the motion to approve the deed as presented. Snyder second. All approve.

ANIMAL PERMIT APPLICATION

After receiving a complaint, a letter had been sent to Lynn Alexeev concerning the number of animals exceeding the ordinance limit; a request had been received for an animal permit application. After discussion of the contents of the application Reinhart made the motion to approve the application. Snyder second adding he felt there should be notice that approval of the permit does not supersede the ordinance. All approve.

GARAGE CONSTRUCTION CONTRACT

Anderson stated he had been in contact with LeFevre Wilk Architect concerning the architectural proposal approved at the February 7th meeting. Anderson had been told that under the scope of services, section "A" Basic Services: Design & Documentation Phase was mandatory, however it could be combined with the approved section "C" Construction Administration Phase at an adjusted cost. A new contract proposal will be sent to Council for review.

Rouse presented a revised quote for 4 cameras from Teledair Communications and Security, Inc. in the amount of \$3895.00. Possible locations at the Borough Park for the cameras were discussed. It was felt the monitor could be housed in the pump house at the park. Snyder made the motion to approve the quote for 4 cameras. Bradley second. All approve.

Bradley stated she had been in touch with Representative Tina Pickett's office in Towanda concerning the availability of grants for the Main Street project. Bradley stated a grant was more likely to be awarded if the project was ready to start rather than only being discussed. Snyder made the motion to move forward with the architectural proposal to put the project closer to being ready to start should a grant become available. Raffin second. All approve. Bradley stated she would contact Vinnie Catrone for recommendations.

Bradley stated she had received the crosswalk signs. PennDot had suggested placing the signs out daily at 5:00 a.m. and pick them up at 9:00 p.m. One sign would be placed on State Street by the Dandy Mini Mart and the other possibly placed on Main Street near the Wyalusing Hotel.

There was discussion of hiring someone full time.

Rouse stated he had cleaned the garage, asking what Council would like to do with the old traffic signals. Suggestion was made to put them out for spring clean up day. Rouse asked if Council had plans for the old traffic light poles. Suggestion was made to contact the person who had placed a bid last year to see if he would still be interested in purchasing them.

Anderson stated two sections of the new Cemetery fence had been damaged again. There was discussion of placing a barrier in the parking lot in the hopes of preventing further damages.

Reinhart made the motion to dismiss. Snyder second. All approve.

The meeting adjourned at 8:17 p.m.

WYALUSING BOROUGH COUNCIL MEETING MARCH 7, 2011

Wyalusing Borough Council held their regular monthly meeting on March 7, 2011 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were George Anderson, Kelly Bradley, Mary Ann Raffin, Fred Reinhart, Dave Keeler, Sgt Lloyd Overfield, Brian Keeler, Jeff Homer and Gary Rouse. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

MAYORS REPORT

POLICE REPORT

Sgt. Overfield stated he had 61 hours of service during February, adding that due to the snow storms he had taken into consideration that people couldn't always park close to the curb and gave suggestions to individuals to find other parking arrangements. Bradley asked if he had experienced curfew problems, the response was very few problems.

LAWN MOWING BIDS

Anderson opened the bids for the lawn mowing services. Bruce Ashley of Bruce's Lawn Service bid \$240 per mowing for the Borough lawns and \$55 per mowing for the Municipal Authority. Walter Sutton bid \$55 per mowing for the Municipal Authority and an additional \$10 for trimming or spraying and \$305 per mowing for Borough lawns plus an additional \$35 for trimming or spraying at the Borough Park. Bradley made the motion to award the bid to Bruce's Lawn Service. Raffin second. All approve.

CITIZEN COMMENTS AND CONCERNS

FIRE DEPARTMENT

Representatives from the Wyalusing Valley Volunteer Fire Department did not attend the meeting as planned.

Brian Keeler asked if a special permit was needed to demolish an historic building, adding several historic buildings in town had been torn down. Dave Keeler stated that some of those same buildings had become an eyesore and a safety hazard in spite of the fact they had historic value.

Brian Keeler requested Council consider parking on both sides of Front Street, adding there is very limited parking for his tenants due to the fire hydrant across the street. Anderson stated the ordinance only permits parking on the north side of the street and the street is too narrow to allow parking on both sides and allow two cars to pass. There would also be problems with snow plowing if parking were permitted on both sides of the street. Off street parking was suggested.

JEFF HOMER-BRIDGE STREET

Homer, President of the Wyalusing Chamber of Commerce, stated they had received a grant in the amount of \$40,000 for the Heritage Trail Project. Plans for this project include a walking trail and lighting from Main Street to the Wyalusing Museum near the high school. Homer requested permission to install sidewalk and decorative lighting on the creek side of Bridge Street to create an attractive entrance into town, adding he had spoken to Michael Dunfee and Dean Paddock for permission to cross their properties with sidewalk and lighting. He stated he had obtained permission from Dan Cotter who owns the building overlooking the creek. He felt Dunfee and Paddock may donate that portion of their property to the Borough for this project. After discussion, Snyder made the motion to approve the Heritage Trail Project. Bradley second. All approve.

APPROVAL OF MINUTES

FEBRUARY 7, 2011

Raffin made the motion to approve the minutes for the February 7, 2011 meeting. Bradley second. All approve.

FEBRUARY 21, 2011

Bradley made the motion to approve the minutes for the February 21, 2011 meeting. Raffin second. All approve.

TREASURERS REPORT

APPROVAL TO PAY 23 BILLS

Raffin made the motion to approve to pay the bills as presented. Snyder second. All approve.

BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON

Rouse stated the cameras would be installed in a week or two, adding a new door was needed on the pump house to help protect the receiver and monitor from vandalism.

ORDINANCE ENFORCEMENT OFFICER

Myhand's report was accepted as given. Anderson stated the application for the ORI would be submitted on Thursday.

BOROUGH COUNCIL COMMENTS AND CONCERNS

CEMETERY FENCE-CURB BUMPERS

Anderson stated two more sections of Cemetery fence had been damaged, suggesting purchasing curb bumpers to be placed in the school parking lot in the hopes of protecting the fence from further damage. Bradco Supply quoted \$35 for white plastic and \$77 for bright colored plastic and Wysox Pre Cast quoted \$30 for concrete and \$40 for colored concrete. After discussion, it was decided to purchase enough colored curb bumpers from Wysox Pre Cast to place between the road and fence.

STORMWATER DRAINAGE REPAIR GRANT/LOAN

Anderson stated the drainage project would soon be ready to put out for bids. Peoples State Bank gave a loan interest rate for 4 ½ -5% for a 15 year loan, pending approval. Anderson felt the current street loan could be combined with the drainage loan so there was only one payment. It was felt the new loan payment, if the loan is approved, would be between \$3440 and \$3600 per month depending on the interest rate for which the loan is approved for. This would be a contractor's type loan for 1 year, paying interest only on the funds used. After the first year, the loan would be set up for monthly installments. USDA Representative, Michelle Musser, gave a quote of 2 ½ % interest for a 40 year loan, however the paperwork involved would take about 1 year to complete. Raffin made the motion to pursue the loan at Peoples State Bank. Reinhart second. All approve.

BREWER HOLLOW SURVEY

Anderson stated that Mark McCullough had started the survey on the Brewer Hollow property.

CAMERAS

Cameras were discussed earlier in the meeting.

CRACK SEAL

Anderson stated he was in the process of obtaining prices for crack seal. Line painting was discussed. Bradley stated the crosswalk signs were being put out in the morning and taken in at night; volunteers were needed for this project.

After discussion of parking for Carolyn Harrsch, it was decided to permit a 90 day extension to allow more time for grant application.

Reinhart made the motion to dismiss. Snyder second. All approve.

The meeting adjourned at 8:45 p.m.

Wyalusing Borough Council held their regular monthly meeting on April 4, 2011 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were George Anderson, Kelly Bradley, Mary Ann Raffin, Scott Snyder, Fred Reinhart, Jean Reinhart, Sgt. Lloyd Overfield, Dave Keeler, Gary Rouse and Dave Keeney. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder. Carolyn Harrsch and daughter Melissa Lee arrived at 7:05 p.m.

MAYORS REPORT

POLICE REPORT

Sgt. Overfield stated he had served 55 hours in March, issuing few citations because of the snowy weather conditions. He also stated there had been instances of a new drug called bath salts in the Borough, adding it seemed to be people in their 30's that were using this drug. Mayor Reinhart stated there were areas that were trying to prohibit the use of bath salts and one area which had passed a law against its use. Mayor Reinhart stated the fines from District Justice Wheaton's office for January were \$1515 and February was \$910. Mayor Reinhart stated she had received notice that Jonnica Robinson has received her Cadet Scout award as a Girl Scout.

Rouse stated tractor trailers were using Third Street and Chestnut Street to make deliveries to the Dandy Mini Mart, some had damaged the power pole at that intersection. Hart was asked to send a letter to the owner requesting he speak to the drivers.

ARBOR DAY

Mayor Reinhart proclaimed April 29th as Arbor Day, adding this date is also the statewide recognition of Arbor Day. Hart stated there had been an offer from Chesapeake Energy for black locust trees with the Borough receiving 20 trees before Arbor Day.

Harrsch attended the meeting to request Council issue a handicap parking area for her on State Street in front of her house as she couldn't afford to create off street parking or payment for the parking tickets. Lee presented a cell phone picture of handicap parking on a state road in Manheim, PA, adding there was also a place in Towanda but she didn't have a picture of it. After discussion, Bradley made the suggestion to set a meeting with PennDot, Harrsch and Council. All agreed it would be good to see this resolved.

APPROVAL OF MINUTES

MARCH 7, 2011

Fred Reinhart made the motion to approve the minutes for the March 7, 2011 meeting. Raffin second. All approve.

TREASURERS REPORT

APPROVAL TO PAY 27 BILLS

Snyder made the motion to approve to pay the bills as presented. Raffin second. All approve.

BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON

Rouse stated they were working on some drainage problems and had repaired some potholes along the berm. Keeney stated they were getting the Trafcon speed limit sign ready to be placed along the road. There was suggestion to put it on Route 6 near Tuscarora Wayne Insurance.

ORDINANCE ENFORCEMENT OFFICER

Myhands' report was approved as presented.

BOROUGH COUNCIL COMMENTS AND CONCERNS

LOAN ORDINANCE

After review, Bradley made the motion to approve to advertise the indebtedness ordinance. Fred Reinhart second. All approve.

AUTHORIZED SIGNATURES FOR LOAN ORDINANCE

After discussion, Bradley made the motion to authorize all of Council to sign documents for the loan application for \$450,000. Raffin second. All approve.

BREWER HOLLOW SURVEY

Anderson stated it is difficult at this time to find someone to perform the survey at Brewer Hollow because surveyors are busy working for Chesapeake. Rouse stated he may know someone and would contact him in the morning.

SIDEWALKS

Anderson asked Keeler if he could place an article in the seen & heard asking residents to sweep their sidewalks so the street sweeping could be done. Keeler stated he would.

LIQUID FUELS FUNDS

Notice had been received from PennDot the 2011 liquid fuels allocation is \$15,529.88.

TRAFFIC SIGNAL MAINTENANCE

Proposals had been received from Kuharchick for maintenance, emergency repair and annual cleaning. After review, it was decided not to sign the agreements at this time.

MEMORIAL DONATION

Anderson stated he would like to make a donation in memory of Sandi Lewis, wife of Municipal Authority Chairman Earl Lewis. There was suggestion to make the donation the same as one made in memory of Bobbi Lord.

Anderson stated he had spoken to Dan Driscoll of Utility Lines Services concerning the future location of a pipe yard behind the Farm & Home plaza. Anderson stated from the phone conversation it sounded like the plans were within the zoning regulations, but information was being sent for review.

Rouse pointed out that the elementary school would be closing this school year and would be up for sale, adding the zoning should be reviewed.

Bradley stated she had received an e-mail from Brian Keeler requesting Council consider allowing parking on both sides of Front Street between April 1 and November 1 each year, adding this schedule should permit snow plowing without vehicles in the way. He states that other municipalities use this policy without incident. It was decided to table the request at this time.

There will be a special meeting on April 25, 2011 at 7:00 p.m.

Fred Reinhart made the motion to dismiss. Raffin second. All approve.

The meeting adjourned at 8:55 p.m.

WYALUSING BOROUGH COUNCIL SPECIAL MEETING APRIL 25, 2011

Wyalusing Borough Council held a special meeting on April 25, 2011 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were Jean Reinhart, Kelly Bradley, George Anderson, Mary Ann Raffin, Scott Snyder, Fred Reinhart, Jonathan Foster Jr., Dave Burgess, Wayne Felter, Tom Miller, Gary Rouse, and Dave Keeler. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

LOAN ORDINANCE

Foster provided copies of the loan application and ordinance for review, adding he would need to have a total of five copies signed after approval. Three copies would be sent to DEP, one copy would be kept in his office and one copy for Borough records. After review and discussion, Fred Reinhart made the motion to approve the loan ordinance. Snyder second. All approve.

SKID STEER BIDS

The bids received for the 2002 Gehl skid steer were:

Dave Keeney \$14,000, Tim Hart \$8,552, Dennis Wiley \$10,650 and Wayne Felter \$13,125.

Snyder made the motion to award the bid to Dave Keeney for \$14,000. Raffin second. All approve.

PARKING-STATE STREET AND FRONT STREET

There was discussion of the parking issue with Carolyn Harrsch on State Street. Foster was asked to clarify the liability issues the Borough may face if an incident were to occur resulting in bodily injury or damage to the car. Foster stated he would look into it and provide information as soon as possible.

There was discussion of the request for parking on both sides of Front Street between April 1st and November 1st of each year. After discussion, it was decided to leave the parking on Front Street as it is in the ordinance and send a letter stating the parking will remain as it is and suggest off street parking be created for his tenants by removing a fence.

ZONING

There was discussion of the public zoning of the elementary school and possible sale after the end of the school year due to consolidation. Suggestion was made to send a letter to the school district as a reminder of the public zoning for the property.

The zoning for a portion of property owned by The Hayseed Group behind the Farm & Home Plaza and a proposed pipe yard for Utility Line Services, Inc. was discussed. The property is currently zoned as Business II; however the zoning board felt the proposed pipe yard would need to be zoned as industrial. The application from Utility Line Services, Inc. which had been submitted to Council was felt to be incomplete. Snyder stated he felt any type of welding should be done in an enclosed area so as to not be visible from Rout 6. There was concern with additional truck traffic. A request will be made for more details of the proposed site.

NEW MEMBERS

Wyalusing Zoning Board Member Pat Couch has requested approval to add Joan Cashin, John Bradley and Lew Reinhart to the Zoning Board Committee. Raffin made the motion to approve the request. Snyder second. Snyder, Raffin and Anderson approve. Bradley and Fred Reinhart abstain.

Raffin stated she had received complaints of excessive noise from motorcycle engines on Canal Street and 4 wheelers traveling on the Borough streets.

Anderson stated Mikah Baker and Doug Walton would be submitting an estimate for survey work on the Brewer Hollow property.

Suggestion was made to offer a low interest loan to Carolyn Harsch for creating a parking area in her yard off State Street.

A letter will be sent to Dan Cotter concerning the condition of his building on Bridge Street.

There was question of whether Mr. Tama had been sent a letter concerning his barn on Gaylord Street.

Mayor Reinhart stated 20 black locust trees had been received from Chesapeake Energy, it had not been decided as to where to plant them yet.

Mayor Reinhart signed a proclamation for Music Week May 1st to 7th.

Raffin stated she felt the family which has the multiple animals should be left alone because they had been told last year by Council they could be kept.

Fred Reinhart made the motion to dismiss. Raffin second. All approve.

The meeting adjourned at 8:58 p.m.

WYALUSING BOROUGH COUNCIL MEETING MAY 2, 2011

Wyalusing Borough Council held their regular monthly meeting on May 2, 2011 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were George Anderson, Kelly Bradley, Mary Ann Raffin, Scott Snyder, Fred Reinhart, Gary Rouse, Jean Reinhart, Dave Burgess, Dan Driscoll, Pat Couch, Lew Reinhart, Wayne Felter, Tracy Keeney, Dave Keeler, Dave Keeney, Joan Cashin, Bill Snyder, Carolyn Harrsch and Melissa Lee. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

UTILITY LINE SERVICES, INC

Driscoll, representative of Utility Line Services, Inc, gave a presentation of a proposed pipe yard to be located in a vacant field accessible from Homet Heights road behind the Farm & Home Plaza. Driscoll stated ULS would be renting 4.5 acres of this property, grading about 10" of topsoil off and creating a 6' high berm around the perimeter and filling in with 4" of gravel on the work space. There are plans for a construction trailer and portable toilets would be provided for an estimated 10-50 employees. Pipe will be brought in for fittings and flanges will be welded onto pipe and then removed from the lot. The estimated traffic would be about 4 trucks daily. Welding would take place under a 25' X 50' canopy. Work would be performed Monday-Friday during daytime hours. Couch, chairperson of the zoning board, stated that area is zoned for business II not for the industrial work he is describing, adding she regretted that ULS had gone to such expense for nothing stating this type of business could never happen at that location. After a lengthy discussion, Driscoll asked for a variance. Couch stated the request would have to go before a hearing board for review, adding she could get started on it right away.

MAYORS REPORT

POLICE REPORT

Mayor Reinhart provided a nine month income and expense report, the average cost for police coverage per month is \$2,085.

Mayor Reinhart called for an executive session for personnel reasons. The executive session started at 8:10 p.m.

The executive session ended at 8:15 p.m., no official action was taken.

GARAGE BIDS

One bid for garage construction was received. Hud's Construction bid \$19,200 for the construction project. Materials will be purchased by the Borough. Fred Reinhart made the motion to award the bid to Hud's Construction. Raffin second. All approve.

CITIZENS COMMENTS AND CONCERNS

Harrsch asked Council if a decision had been made concerning parking on State Street in front of her home. Anderson asked if she would be interested in a low interest loan to install off street parking. Harrsch stated she could not afford it. Snyder stated several options were being reviewed by Council and Attorney Foster.

APPROVAL OF MINUTES

APRIL 4, 2011

APRIL 25, 2011

After review of the meeting minutes, Bradley made the motion to approve the minutes for both April meetings. Raffin second. All approve.

TREASURERS REPORT

APPROVAL TO PAY 25 BILLS

After review of the bills, Bradley made the motion to approve to pay the bills as presented. Snyder second. All approve.

BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON

Dave Keeney stated they had been bust cleaning up the streets, picking up brush and cleaning out the garage. Bradley stated the work crew is doing a super job cleaning up the streets. There was discussion of applying for help from the work release crew again this year.

ORDINANCE ENFORCEMENT OFFICER

There was discussion of the van in the Municipal parking lot which had been there since last fall and buildings in bad shape. The report from Myhand was accepted as presented.

BOROUGH COUNCIL COMMENTS AND CONCERNS

Mayor Reinhart asked if the Cemetery fence had been repaired and whether we had received the parking bumpers yet. Anderson stated the bumpers had been ordered and would be installed early in June and the fence would be repaired after that.

Bradley asked if the blinkers had been purchased for the "no trucks" signs. Anderson stated the blinkers had been received but not installed yet.

Bradley asked about purchasing four additional cameras. Hart was asked to obtain prices for a rotary camera and for four additional stationary cameras from Teledair.

A meeting was scheduled for May 16th at 7:00 p.m.

Snyder made the motion to dismiss.

The meeting adjourned at 9:00 p.m.

WYALUSING BOROUGH COUNCIL MEETING MAY 16, 2011

Wyalusing Borough Council held a special meeting on May 16, 2011 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were Kelly Bradley, George Anderson, Mary Ann Raffin, Scott Snyder, Jean Reinhart, Bill Snyder, Debbie Stethers, Vince Amoroso, Ray Fleming, Lew Reinhart, Joan Cashin and Pat Couch. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

Amoroso, representing the Wyalusing Area School District, stated the district will soon be selling the elementary school and was questioning whether the current "Public" zoning could be changed to Business II or Residential to make the property more appealing to prospective buyers. Couch stated it should not be a problem, adding it would also put the property back on the tax rolls. Fleming stated they were looking into different ways to sell the building, auction, private and through a realtor but are not able to actually list the building for sale until the close of school this year. Stethers, Amoroso and Fleming left the meeting at 7:15 p.m.

ATTORNEY FEE AGREEMENT WITH FRED N. SMITH-ZONING

An agreement for zoning hearing services was received from Attorney Fred N. Smith of Towanda. After review of the agreement, Snyder made the motion to accept the fee agreement. Bradley second. All approve.

WYALUSING MUNICIPAL PLANNING COMMISSION LIST OF ACTIONS

Bill Snyder and Pat Couch had met with Ray Stolinas of Bradford County Planning Commission to review procedures concerning a request for a zoning hearing. A request had been made by Utility Line Services at an earlier meeting for a variance so a pipe yard could be placed on a portion of the property located behind the Farm & Home Plaza. Couch stated there would have to be two hearings, the planning commission and then the zoning hearing board. ULS had been provided with a list of requirements to be submitted to the Planning Commission.

ZONING BOARD MEMBERS

NEW ZONING BOARD MEMBERS TO ZONING HEARING COMMITTEE

Couch had requested the new zoning board members be placed on the zoning hearing committee. After discussion, Raffin made the motion to appoint John Bradley, Joan Cashin and Lew Reinhart to the zoning hearing committee. Bradley second. All approve.

ZONING ORDINANCE AMENDMENT-FEE RESOLUTION

Attorney Foster provided a resolution for Council's review. The resolution would establish a zoning ordinance amendment application and imposing a fee for the application submission. After review, Bradley made the motion to adopt Resolution 02-2011. Raffin second. All approve.

APPLICATION TO THE ZONING HEARING BOARD

Attorney Foster provided instructions and an application to the zoning hearing board. After review, Bradley made the motion to approve the application. Snyder second. All approve.

WYALUSING BOROUGH PROJECT PERMIT FEE SCHEDULE

Attorney Foster provided a project permit fee schedule which included a fee for a zoning hearing and an appeal hearing at \$500 each. Council felt this could be discussed at a later time.

SECURITY CAMERA QUOTES

Teledair Communications and Security, Inc. provided two quotes for cameras. One is a pan/tilt/zoom camera with complete set up in the amount of \$4895. The second quote is for four cameras with

complete set up in the amount of \$4295. Both quotes included installation. After discussion, Bradley made the motion to purchase the four camera system. Snyder second. All approve.

BREWER HOLLOW SURVEY AGREEMENT AND FEES WALTON SURVEYING INVOICE

A survey agreement was received from Joe Hunt & Associates, LLC for boundary survey with plan for Brewer Hollow. This package also contained an invoice to Walton Surveying in what appears to be the same amount of a retainer payable to Joe Hunt & Associates. Hart was asked to contact Joe Hunt for clarification. Bradley made the motion to accept the contract pending the clarification. Raffin second. All approve.

On behalf of the Wyalusing Valley Volunteer Fire Department, Bradley requested the use of the park for the annual carnival from July 17th to September 3rd, adding they don't usually need that much time for set up and clean up. Raffin made the motion to approve the request. Snyder second. All approve. Bradley requested a fireworks permit for August 9-13 for the annual fireworks display. Snyder made the motion to approve the fireworks permit. Raffin second. All approve.

There was discussion of placing a handicap parking place on Route 6 for Carolyn Harrsch. The parking place would be for one handicap marked vehicle and nothing else. Snyder made the motion to have one place marked for handicap parking for Ms.Harrsch. Raffin second. All approve, Bradley requested that Lines By Lou paint the crosswalks in a continental style, 2'X3' squares for better visibility.

Anderson made a suggestion to offer the use of the pavilion to the farmers market this summer. The market had been held in the parking lot at the Welles Mill complex which is no longer available due to the recent sale of the property and the current demolition of the buildings.

Mayor Reinhart stated the new Laceyville Policeman had recently updated his credentials and would be starting work in the Borough this coming Saturday night.

Raffin made the motion to adjourn. Snyder second. All approve.
The meeting dismissed at 8:30 p.m.

WYALUSING BOROUGH COUNCIL MEETING JUNE 6, 2011

Wyalusing Borough Council held their regular monthly meeting on June 6, 2011 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were Jean Reinhart, George Anderson, Kelly Bradley, Mary Ann Raffin, Scott Snyder, Dave Keeney, Officer Joe DeMuro, Fred Reinhart, Dave Keeler, Carolyn Harrsch, Melissa Lee and Mr. Beppler. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

MAYORS REPORT

POLICE REPORT

Mayor Reinhart introduced Officer DeMuro and stated he'd had to get his certifications up to date before he could patrol, but has logged 27 hours in the Borough. A van which had been parked on Marsh Street for several months had been removed. There was suggestion to designate a phone number for the Police which could have a call forwarded to his cell phone or 911 for better response time.

MAYORS CONVENTION

Mayor Reinhart requested permission to attend the annual Mayor's convention which will be held in Scranton this year. Raffin made the motion to approve attendance. Snyder second. All approve.

CITIZENS COMMENTS AND CONCERNS

Harrsch stated she had been told by Raffin that Council had approved one handicap parking space in front of her house. Harrsch stated this was unacceptable; she had two cars and needed two handicap parking spaces. Mayor Reinhart requested Harrsch, Lee and Beppler to come inside the meeting room where they could be heard better. Harrsch stated she could not go into the meeting room because she is under a doctor's care for claustrophobia. Due to her anger, she left the meeting at 7:15 p.m.

APPROVAL OF MINUTES

MAY 2, 2011

Raffin made the motion to approve the minutes for the May 2, 2011 meeting. Fred Reinhart second. All approve.

MAY 16, 2011

Fred Reinhart made the motion to approve the minutes for the May 16, 2011 meeting. Raffin second. All approve.

TREASURERS REPORT

APPROVAL TO PAY 35 BILLS

After review, Bradley made the motion to approve to pay the bills as presented. Raffin second. All approve.

NEW ZONING BOARD MEMBER-LARRY WENTOVICH

Pat Couch had requested Council's approval for Larry Wentovich to become a member of the zoning and planning board. Raffin made the motion to approve Wentovich to become a member of the board. Bradley second. All approve.

PLANNING/ZONING COMMITTEE MEETING JUNE 28, 2011 7:00 PM

Pat Couch announced the planning and zoning committee would hold a meeting at the Borough Hall on June 28, 2011 at 7:00 p.m.

BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON

Keeney reported that he had been trying to keep the drains cleaned out. He had installed the blinkers on the tops of some of the “no trucks” signs and had trimmed the grass by the creek.

Snyder stated someone had tampered with one of the cameras at the pavilion. It will be reinstalled as soon as possible.

ORDINANCE ENFORCEMENT OFFICER

Jean Reinhart stated she would be meeting with Officer DeMuro and Myhand concerning a variety of violations.

Myhand’s report was accepted as submitted.

BOROUGH COUNCIL COMMENTS AND CONCERNS

JAKE BRAKES

There was discussion of the complaints of the use of “jake brakes” coming into the Borough limits. DeMuro will check on permitted decibel levels.

C&N BANK LOAN CLOSED

Hart stated the loan through C&N Bank had been paid in full.

LINES BY LOU

Lou Bump had provided a quote in the amount of \$2,560 for line painting in the Borough. There was discussion to also have the Church Street, Main Street, Taylor Avenue, Marsh Street and Gaylord Street intersections striped with the broad continental lines. It was stated this would increase the quote.

GANNON ASSOCIATES DELEGATE

A letter had been received from Gannon Associates requesting Council to appoint a delegate to ensure they are dealing with an authorized employee concerning insurance matters. Bradley made the motion to appoint Hart as the delegate. Fred Reinhart second. All approve.

WYALUSING COMMUNITY CORPORATION

A letter received from Jeff Homer, representing Wyalusing Community Corporation (WCC), stating he had received permission from three out of four property owners on Bridge Street to install street lights and sidewalk across their property between Bridge Street and the creek for a grant funded beautification project. The remaining property owner already has a sidewalk, but electrical lines would need to cross his property. Homer is requesting assistance as to whether it would be in the Borough right of way to install the electrical lines without the owners’ permission. Attorney Foster will be contacted concerning this issue.

The curb bumpers for the Cemetery were discussed. They will be delivered this week and should be installed soon.

Jean Reinhart stated the fire hydrant next to the NAPA store had been broken off of its base again.

There was discussion of Keeney doing work for the Municipal Authority. It was stated he should be an employee only for the Borough.

A workshop was scheduled for the 20th at 7:00 p.m.

There was further discussion of handicap parking in front of the Harrsch house on State Street.

Anderson called for an executive meeting for personnel reasons at 8:10 p.m.
The executive session ended at 8:25 p.m.
Hart was awarded one additional week of paid vacation. Fred Reinhart made the motion to approve. Bradley second. All approve.

Fred Reinhart made the motion to dismiss. Raffin second. All approve.
The meeting adjourned at 8:30 p.m.

WYALUSING BOROUGH COUNCIL MEETING JULY 11, 2011

Wyalusing Borough Council held their regular monthly meeting on July 11, 2011 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were George Anderson, Mary Ann Raffin, Jean Reinhart, Dave Keeney, Officer Patrick Butkiewicz, Officer Joe DeMuro, Joshua Brown, Isaac Dickson, Kelly Bradley, Scott Snyder, Fred Reinhart, Eric Reynolds, Sarah Reynolds, Dave Keeler and Wayne Felter. Carolyn Harrsch and Melissa Lee were in the hallway. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

GAS LEASE RATIFICATION JUNE 28, 2011

GAS LEASE ADDENDUM

Dickson explained the benefits of extending the unit size of a gas well pad. Greater royalty income, less gas well sites with less invasion to the environment and better chances of being included in a unit. Anderson stated the gas lease ratification which had been reviewed at an executive session on June 28, 2011 had been sent to Attorney Foster and there had been some wording recommendations. Foster, Dickson and Brown were working together for an amendment to the proposed ratification.

Anderson called for an executive session at 7:30 p.m.

Raffin left the executive session briefly for a medical issue in the hallway, she stated Carolyn Harrsch was having an anxiety attack and an ambulance had been called.

The executive session ended at 7:50 p.m.

Fred Reinhart made the motion to approve the gas lease ratification with proper addendum wording through Attorney Foster. Snyder second. All approve.

MAYORS REPORT

POLICE REPORT

Mayor Reinhart stated the police officers were attending to Ms. Harrsch and asked to hold the report until they returned.

2010 CENSUS REPORT

Mayor Reinhart stated the 2010 Census report had been released. According to the report there are 596 residents in the Borough; the 2000 Census reported there were 564 residents for an increase of 32 people.

CITIZEN COMMENTS AND CONCERNS

Eric Reynolds had sent a letter to Council giving concerns of the speed of traffic on Taylor Avenue and stated that better coverage is needed in that part of town, adding what is currently being done is not working. The speed sign is currently located near Bill Kinney and, after discussion, it was decided to move the sign to the other end of Taylor Avenue.

Bradley stated after learning more about the continental lines for the intersection of Taylor Avenue, Main, Marsh, Gaylord and Church Streets she felt the continental lines were not going to be practical.

APPROVAL OF MINUTES

JUNE 6, 2011

The minutes for the June 6, 2011 meeting were reviewed. Bradley made the motion to approve the minutes as presented. Raffin second. All approve.

TREASURERS REPORT

APPROVAL TO PAY 26 BILLS

After review, Snyder made the motion to pay the bills as presented and to include a check for payment to Calvin Shaffer for hauling the old traffic light poles to Towanda. Bradley second. All approve.

BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON

Keeney reported he had been picking up a lot of brush and had gotten the salt spreader ready for winter. He had changed the brush on the street sweeper, adding it was 72" wide and attaches to the skid steer.

Snyder stated he was still looking for a vacuum for Main Street.

POLICE REPORT

After the police officers returned, Mayor Reinhart introduced Officer Patrick Butkiewicz to Council stating he is new to the Laceyville Police Department. Snyder stated there is a speeding problem on Taylor Avenue. Officer DeMuro stated he had issued 5 speeding citations and several warnings. The police officers were given permission to sit in Reynolds driveway for traffic control. There had been a report of a bottle being thrown on a porch where it shattered.

ORDINANCE ENFORCEMENT OFFICER

Mayor Reinhart stated she had been meeting with Myhand to review violations and possible solutions. After review, Snyder made the motion to accept the report as given. Raffin second. All approve.

BOROUGH COUNCIL COMMENTS AND CONCERNS

UTILITY LINES SERVICES, INC.

Anderson stated that due to the length of time and the appeals process, Utility Lines Services, Inc. had withdrawn their application for a pipe yard behind the Farm & Home Plaza.

BLUE RIDGE CABLE FRANCHISE RENEWAL

A franchise renewal reminder was received from Blue Ridge Cable. The current agreement will expire in November. A request for a ten year extension was made and an offer was made to have the renewal document prepared by their attorney. After discussion, it was felt they could provide the renewal document.

CEMETERY PARKING REQUEST

Gene Anne Woodruff, co-chair of Wyalusing Valley Wine Festival, has sent a request that their workers be permitted to park in the vacant area of the Cemetery behind the caretakers building. After discussion, Snyder made the motion to approve the request with the stipulation they clean up the rubbish afterward. Bradley second. All approve.

Mayor Reinhart asked about the damaged fire hydrant at the NAPA store at the corner of State Street and Second Street. Anderson stated the parts to repair the hydrant had been received; however the repairs had not started yet. He felt the hydrant may be relocated nearby.

There was discussion that one of the new cameras was not working properly and should be replaced. Anderson stated there were a few problems with the survey of Brewer Hollow property; it seems there is a problem between some of the wording of the old deeds and the use of a GPS unit.

Anderson stated we were still waiting for a release from Attorney Foster's office for the handicap parking space for Harrsch, a letter was needed from PennDot before the release could be created. Fred Reinhart made the motion to dismiss. Raffin second. All approve.

The meeting adjourned at 9:00 p.m.

WYALUSING BOROUGH COUNCIL MEETING AUGUST 1, 2011

Wyalusing Borough Council held their regular monthly meeting on August 1, 2011 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were Kelly Bradley, George Anderson, Mary Ann Raffin, Scott Snyder, Jean Reinhart, Officer Patrick Butkiewicz, Dave Keeler, Dave Keeney, Melissa Lee and Sandra Hudak. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

MAYORS REPORT

POLICE REPORT

Officer Butkiewicz stated he had been on vacation, but had logged 45 hours and issued several citations for traffic violations. Mayor Reinhart stated Officer DeMuro had worked for 54 ½ hours. Mayor Reinhart that Officer DeMuro would be meeting with District Justice Wheaton this week, adding Ordinance Enforcement Officer Myhand would like to be at the meeting also and asked if there would be a problem if she rode in the patrol car to Wysox. Council felt it would not be a problem.

Officer Butkiewicz left the meeting at 7:04 p.m.

PA STATE MAYORS CONVENTION

Mayor Reinhart stated she had attended the state mayors' convention July 21st -24th and had attended several classes, adding the speakers and presenters were excellent and educational.

CITIZENS COMMENTS AND CONCERNS

Hudak stated she was attending the meeting to represent Carolyn Harrsch. She questioned the problems with Ms. Harrsch parking on the street in front of her house as she has done since the purchase about 15 years ago. There was discussion of the options for off street parking. Snyder stated there had to be approval from PennDot for a driveway permit and the curb could be cut. One handicap parking space on route 6 had been approved by Council at the May 16th meeting, but a release of liability would need to be signed before it could be installed and there may be a need for PennDot approval for the parking space. It was pointed out there may be a problem with visibility for someone leaving the driveway to the house next door with Ms. Harrsch's car parked on the street. Hudak was asked to convey the offer again to create off street parking with the Borough placing a lein on her property and house. Bradley pointed out the funds that would be used was taxpayer money and it would be unfair to use it to benefit only one resident.

Hudak and Lee left the meeting at 7:23 p.m.

APPROVAL OF MINUTES

JULY 11, 2011

Bradley made the motion to approve the minutes for the July 11, 2011 meeting. Raffin second. All approve.

TREASURERS REPORT

APPROVAL TO PAY 24 BILLS

Bradley made the motion to pay the bills as presented. Snyder second. All approve.

BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON

Keeney stated he had hauled a lot of brush, trimmed weeds and was cleaning storm drains. The street sweeper had been repaired. It was pointed out there were a lot of potholes that needed to be repaired, Keeney was asked to take an inventory of the potholes and repair them with cold patch. There was discussion of the fire hydrant located in the NAPA parking lot which has not been operational for the last couple of months. It was felt it could be moved to the grassy area in the same area so trucks wouldn't hit it and knock it over again. Hart was asked to send a letter to the Municipal Authority.

ORDINANCE ENFORCEMENT OFFICER

Mayor Reinhart stated she had been meeting with Myhand every Monday to review ordinance violations and plans of action against violations.

Tama had been in contact with Myhand stating he was in the process of obtaining a demolition permit for his barn on Gaylord Street.

The ordinance enforcement report was approved as submitted.

**BOROUGH COUNCIL COMMENTS AND CONCERNS
DUMP TRUCK**

Hart stated the Municipal Authority had sold their old dump truck adding there is an occasional need for the use of a dump truck for grave openings at the Cemetery. Their new dump truck may not be as available to use because we didn't contribute funds towards the purchase as the Authority has helped pay for our equipment in the past. There was discussion of contributing funds to the Authority towards the truck or making a monetary contribution for each use. The matter was tabled for future discussion.

BERKHEIMER ACH AUTHORIZATION

Berkheimer will become the county wide earned income tax collector in January 2012. After review of the ACH Authorization form, Raffin made the motion to approve that Berkheimer make deposits into the General Fund. Bradley second. All approve.

BERKHEIMER DELINQUENT COST RESOLUTION

Berkheimer provided a resolution for collecting delinquent earned income tax with a collection fee schedule. After review, Raffin made the motion to adopt resolution #03-2011. Snyder second. All approve.

BERKHEIMER CONFIDENTIAL CONTACT RESOLUTION

Berkheimer provided a confidential contact resolution. After review, Bradley appointed Hart as the contact and approved resolution #04-2011. Raffin second. All approve.

ENGINE BRAKE RETARDER PROHIBITION APPROVAL

A letter of request had been sent to PennDOT for prohibition of engine brake retarder use in the Borough. PennDOT has completed the study and has approved the prohibition of engine brake retarder use on "PA 706 from Wyalusing Borough line west to US 6" and "US 6 from Third Street east to the Wyalusing Borough line". A template ordinance was also provided, however we have an ordinance for this in place. It was felt Attorney Foster should review the current ordinance and inform Council if any changes were needed.

SECRETARY VACATION-AUGUST 15-25, 2011

Hart requested vacation days for August 15-25, 2011. Council approved the vacation.

There was discussion of the signs for the section numbers for the Cemetery, the order had been placed several months ago but the signs had not been received.

Mayor Reinhart stated she had met briefly with Larry Franklin and the new school superintendent Chester Mummau who had questions about the new curb bumpers at the Cemetery. Mayor Reinhart told them they had been placed there to help protect the fence which had been damaged by students in several different places throughout the last school year. There was discussion of sending the school an invoice for half of the damages.

Anderson stated they were still waiting for Attorney Foster to settle the pugh clause concerning the gas lease ratification with Chesapeake, adding it had been six weeks already. All agreed the ratification should be signed and Hart was asked to contact Isaac Dickson of Chesapeake and Foster to inform them of the decision.

There was discussion of the cameras; Hart was asked if the monitor in the building was clearer than it had been. When Hart stated it was not, she was told to replace it before the next meeting. Hart stated the first camera purchased was making terrible noises and that had been shut off. Select Security had been contacted for repairs.

Raffin made the motion to dismiss. Snyder second. All approve.
The meeting adjourned at 8:33 p.m.

WYALUSING BOROUGH COUNCIL MEETING SEPTEMBER 12, 2011

Wyalusing Borough Council held their regular monthly meeting on September 12, 2011 at 7:00 p.m. the Wyalusing Borough Hall. Those in attendance were George Anderson, Scott Snyder, Mary Ann Raffin, Kelly Bradley, Fred Reinhart, Jean Reinhart, Sgt. Lloyd Overfield, Dave Keeler and Melissa Lee. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

MAYORS REPORT

POLICE REPORT

Sgt. Overfield stated he had been working in town again for about three weeks, basically letting himself be known in the community again. Bradley stated the signs prohibiting the use of "jake brakes" had been put up on SR706 from the Borough line to the traffic light and on SR6 heading east from Third Street to the Borough line. Sgt. Overfield stated he was unaware of this and would review the ordinance so he was familiar with the regulations.

CITIZENS COMMENTS AND CONCERNS

Lee asked Council if there had been any progress in placing off street parking for her mother, Carolyn Harrsch. It was stated Ms. Harrsch had not agreed to a lien being placed on her property for the value of the parking and she hadn't agreed to the handicap parking and waiver agreement on SR6 so Council was at a standstill. Lee suggested placing a pull through driveway in front of the house which would get the car off the road. Lee was asked if her mother would agree to the lien for this request. Lee felt her mother wouldn't agree to this either. Since the discussion was again at a standstill, Lee left the meeting at 7:27 p.m.

APPROVAL OF MINUTES

AUGUST 1, 2011

Raffin made the motion to approve the minutes for the August 1, 2011 meeting. Bradley second. Snyder, Bradley, Raffin and Anderson approved. Reinhart abstained due to absence.

TREASURERS REPORT

APPROVAL TO PAY 29 BILLS

Raffin made the motion to approve to pay the bills as presented. Fred Reinhart second. All approve.

BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON

Anderson stated with all of the rain from Tropical Storm Lee, about 9" or 10" within 48 hours, he felt most of the town had not had as much flood damage as the outlying areas. There had been water over the low area of Bridge Street and the buildings on Dodco Drive had water in them. The Municipal Authority had water in the pump station near the creek bridge. Felter had been busy trying to get it running again.

Anderson stated he had spoken with the Municipal Authority concerning using their new dump truck and was told it was alright to use it.

ORDINANCE ENFORCEMENT OFFICER

Mayor Reinhart stated she had been working with Myhand on Monday mornings and had several cases at District Magistrate Wheaton's office. Tama has a demolition permit for the old barn, but had 180 days to complete the demolition.

There was discussion of purchasing more curb bumpers for the Cemetery.

BOROUGH COUNCIL COMMENTS AND CONCERNS

MINIMUM MUNICIPAL OBLIGATION (MMO)

After discussion of the MMO, Raffin made the motion to approve it. Fred Reinhart second. All approve.

GANNON ASSOCIATES INSURANCE COVERAGE

There was discussion of the 2011-2012 insurance policies. It was felt Steve Sumner should be asked to attend meeting. Hart was asked to see if Sumner would be available on the 13th at 6:00 p.m.

SPECIAL EVENTS PERMIT-MAIN STREET ROAD CLOSURE

Wyalusing Chamber has requested to close Main Street for the annual fall festival on October 8th. Raffin made the motion to approve the road closure. Bradley second. All approve.

COG BYLAWS RESOLUTION #05-2011

After discussion, Bradley made the motion to adopt resolution #05-2011 to adopt the COG Bylaws. Raffin second. All approve.

BLUE RIDGE CABLE FRANCHISE RENEWAL RESOLUTION #06-2011

There was suggestion of permitting Comcast to do business in the Borough. After discussion, it was felt there could be too many complications with cables. Bradley made the motion to adopt resolution #06-2011 to renew the 10 year agreement with Blue Ridge Cable. Raffin second. All approve.

HOMET HEIGHTS ROAD

Anderson stated the Homet Heights road near the Borough line was in very bad shape, adding he felt the damage was the result of heavy truck traffic from Mountain Energy. Hart was asked to send a letter requesting assistance with road repairs.

Anderson stated the first camera that had been purchased had been sent to Select Security for repairs.

There was discussion of the recent flooding and not having an office key available to access the emergency management book. It was felt that our emergency management coordinator should have been more available than he was. There was discussion of the location of the Borough's generator.

A budget workshop had been scheduled for the 27th at 9:00 a.m. with Jane Dietz.

Snyder made the motion to dismiss. Fred Reinhart second. All approve.

The meeting adjourned at 8:35 p.m.

WYALUSING BOROUGH COUNCIL MEETING OCTOBER 3, 2011

Wyalusing Borough Council held their regular monthly meeting on October 3, 2011 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were George Anderson, Kelly Bradley, Scott Snyder, Jean Reinhart, Sgt. Lloyd Overfield, Dave Keeney, Fred Reinhart, Dave Keeler, Melissa Lee and Mr. Beppler. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

MAYORS REPORT

Mayor Reinhart stated she had reviewed the emergency management manual and found that it was very outdated and needs work.

Mayor Reinhart had met with Laceyville Mayor Patton concerning a police issue.

POLICE REPORT

Sgt. Overfield stated it had been a fairly busy month and some issues have been resolved. There are several warnings and notices which will be sent soon. He had reviewed the ordinance for prohibition of the use of internal engine decompression and feels truck drivers are, for the most part, complying with the regulations.

HALLOWEEN

Mayor Reinhart stated she is setting Borough trick or treat for Sunday, October 30th from 2-4 p.m., which will immediately follow the Lioness Halloween Party at the fire hall at 1 p.m.

CITIZEN COMMENTS AND CONCERNS

Lee stated she had been to PennDot in Harrisburg and has learned that the signs placed in front of her mothers' house on SR6 after road reconstruction in 2009 were illegal. Beppler stated it was the responsibility of PennDot, not the Borough, to regulate signage on SR6. After discussion, Mayor Reinhart made the suggestion for Lee to obtain in writing this information from PennDot and provide it to Council for review. Lee and Beppler left the meeting at 7:15 p.m.

APPROVAL OF MINUTES

SEPTEMBER 12, 2011

Bradley made the motion to approve the minutes for the September 12, 2011 meeting. Fred Reinhart second. All approve.

TREASURERS REPORT

APPROVAL TO PAY 25 BILLS

After review, Bradley made the motion to approve to pay the bills as presented and to include the invoice from Attorney Foster for \$2,413.00. Snyder second. All approve.

BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON

Keeney reported that he had been cleaning storm drains a lot because of the excessive rains and had picked up a lot of brush and walnuts.

There was discussion of a leaf vacuum for Main Street. Keeney stated he had a catalog from DR Power Equipment that he would bring in the office.

TIRES FOR PICK UP

Anderson stated he felt we should get snow tires for the snow plow truck, adding last year we had used chains on the tires and had dug into the pavement in the hill section. Keeney stated new tires would probably cost around \$800 or \$900.

Anderson stated the Municipal Authority had been working with Jeff Homer for the last several years to obtain a second water system for the Borough. Anderson stated that Earl Lewis, of the Municipal Authority, had signed the agreement but Homer had not signed it yet.

ORDINANCE ENFORCEMENT OFFICER

The report from Myhand was accepted as submitted.

BOROUGH COUNCIL COMMENTS AND CONCERNS

BUDGET

A budget workshop had been held on September 27th. It was felt more work was needed; another workshop was scheduled for October 17th at 6:00 p.m. Jane Dietz will be asked to attend.

INSURANCE

Steve Sumner of Gannon Associates provided information about changing the deductible rates. After review, Fred Reinhart made the motion to leave the policy as it was first quoted. Snyder second. All approve.

TOTEM POLE

Anderson stated he felt the totem pole located at the rear of the courtyard should be moved to the park where it could be seen better, adding many people don't know it is here. There was discussion of trimming the trees around it so it would show up better.

COMPUTER SERVICE COVERAGE

A notice had been received from Dell that the service coverage on the Borough computer would be expiring soon. After discussion, Bradley made the motion to extend the service agreement. Snyder second. All approve.

2012 ESTIMATED LIQUID FUELS ALLOCATION

A notice had been received from PennDot for the 2012 estimated liquid fuels allocation was \$16,087.17.

An application had been received from Tuscarora Wayne requesting a zoning change for the elementary property from public to business II. Copies of the application have been sent to Pat Couch, Bill Snyder, Larry Wentovich and Attorney Foster.

Hart was asked to send a letter to the owner of the building on Main Street where the dentist office had been to notify of the large amount of leaves on the sidewalk. It was felt they could be slippery when they get wet and the owner needs to be reminded they are responsible for keeping the sidewalks clear of snow also.

A letter which had been received from Attorney Foster in May concerning the parking on SR6 was reviewed again. It was felt PennDot should be requested to review the parking on SR6 and provide Council with a recommendation.

Fred Reinhart made the motion to adjourn. Snyder second.

The meeting dismissed at 8:14 p.m.

WYALUSING BOROUGH COUNCIL MEETING NOVEMBER 7, 2011

Wyalusing Borough Council held their regular monthly meeting on November 7, 2011 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were George Anderson, Mary Ann Raffin, Kelly Bradley, Jean Reinhart, Fred Reinhart, Dave Keeney, Rick Hiduk, Officer Patrick Butkiewicz and Melissa Lee. Anderson led the Pledge of Allegiance and called the meeting to order at 7:00 p.m. Anderson acknowledged the use of a tape recorder.

MAYORS REPORT

POLICE REPORT

Officer Butkiewicz reported he had been concentrating on traffic on SR706, adding he felt the traffic, for the most part, was obeying the speed limits. He left the meeting at 7:05 p.m.

Mayor Reinhart stated she had been in touch with PennDot concerning the current parking near the traffic light on SR6, learning the Borough was allowed to install or remove signs without the approval of the state through Vehicle Code Book Article 212.114 part 5A. The signs posted near the light, which at an earlier meeting Lee had stated were illegal, are in fact legal. Lee left the meeting at 7:10 p.m.

CITIZENS COMMENTS AND CONCERNS

No comments were made.

APPROVAL OF MINUTES

OCTOBER 3, 2011

Bradley made the motion to approve the minutes for the October 3, 2011 meeting. Fred Reinhart second. All approve.

TREASURERS REPORT

APPROVAL TO PAY 34 BILLS

Bradley made the motion to approve to pay the bills as presented. Raffin second. All approve.

BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON

Keeney reported he had been cleaning up a lot of leaves. The salt spreader was ready to use and he had put the snow plow on the truck. The garage renovation has been completed.

There was discussion of allowing residents to burn leaves; it was tabled for a future meeting.

PenMart has re-opened for business, but has changed their fuel company from Shell to Gulf. Anderson stated the current fuel credit card is Shell, the account will need to be closed and an application for Gulf cards will be completed soon.

ORDINANCE ENFORCEMENT OFFICER

Myhands' report was approved as accepted.

BOROUGH COUNCIL COMMENTS AND CONCERNS

2012 PROPOSED BUDGET

After review of the 2012 proposed budget, Bradley made the motion to approve to advertise. Fred Reinhart second. All approve.

2012 MUNICIPAL AUTHORITY PROPOSED BUDGET

After review of the 2012 Municipal Authority proposed budget, Raffin made the motion to approve to advertise. Bradley second. All approve.

PENSION PROCEDURES FOR COMPLIANCE

After a recent pension audit, it was suggested Council should review the Procedures for Compliance with the Professional Services Contract Provisions of Act 44 of 2009. This Procedure lists the steps for searching for a new actuary to oversee the pension funds and file the required reports.

ACT 44 COMPLIANCE RESOLUTION

After review of the Act 44 Compliance Resolution, Bradley made the motion to adopt it. Raffin second. All approve.

DRAINAGE RECONSTRUCTION BIDS

Anderson stated he had spoken to Mark Catalano of Milnes Engineering concerning a portion of the storm drain that will need to be placed under the proposed hotel planned for where Honchells Market is located. Catalano stated the supplies for this portion of the drainage project could be purchased through the state piggyback program.

Anderson asked permission to go forward with the pipe replacement if the Honchells Market demolition and hotel construction project advances to the point of pipe installation before the next meeting. After discussion, Raffin made the motion to approve to replace the pipe and/or liner on SR706 if the hotel construction begins before the next meeting. Fred Reinhart second. All approve.

There was discussion of the lack of a fire hydrant near the NAPA building on Second Street.

Fred Reinhart made the motion to dismiss. Raffin second. All approve.

The meeting adjourned at 7:50 p.m.

WYALUSING BOROUGH COUNCIL MEETING DECEMBER 5, 2011

Wyalusing Borough Council held their regular monthly meeting on December 5, 2011 at the Wyalusing Borough Hall at 7:00 p.m. Those in attendance were Jean Reinhart, George Anderson, Kelly Bradley, Mary Ann Raffin, Scott Snyder, Fred Reinhart, Dave Keeney, Sgt. Lloyd Overfield, Officer Patrick Butkiewicz, Dave Keeler and Melissa Lee. Anderson led the Pledge of Allegiance and called the meeting to order at 6:56 p.m. Anderson acknowledged the use of a tape recorder.

MAYORS REPORT

Mayor Reinhart stated she had nothing to report at this time.

POLICE REPORT

Sgt. Overfield stated there had been a few incidents and a few complaints during the month of November. There had been a group of teenagers and young adults which had been asked to break up.

CITIZEN COMMENTS AND CONCERNS

Lee stated her mother was interested in signing the handicap parking liability agreement. She requested parking for the entire section in front of her home. Mayor Reinhart stated, under ADA regulations, she was only entitled to one parking space. Anderson stated this had been ongoing for about a year. Lee stated she felt it would be about another week before a final decision was made, she would call the office and let us know of the final decision. Lee asked how much it would cost to obtain additional parking. Mayor Reinhart stated it wasn't a matter of cost, this was the law.

Burgess stated he was interested in placing a manufactured home on one of his empty lots on Gaylord Street where he had previously had a trailer. He had obtained the zoning regulations and would be adhering to the regulations; however he had been told by Code Inspections, Inc that he would need a building permit from the Borough. Burgess was told the Borough did not issue building permits. Fred Reinhart made the motion to send a letter of approval to Code Inspections, Inc. Snyder second. All approve.

APPROVAL OF MINUTES

NOVEMBER 7, 2011

Bradley made the motion to approve the minutes for the November 7, 2011 meeting. Raffin second. All approve.

NOVEMBER 9, 2011

Raffin made the motion to approve the minutes for the November 9, 2011 meeting. Bradley second. All approve.

TREASURERS REPORT

APPROVAL TO PAY 26 BILLS

Bradley made the motion to pay the bills as presented. Snyder second. All approve.

BOROUGH MAINTENANCE MANAGER/MUNICIPAL LIAISON

Keeney stated he felt he had most of the leaves picked up and had picked up several buckets of dirt from State Street. Snyder stated that one of the curb bumpers near Mosher Chiropractic was loose on one end, suggesting it be repaired. Bradley stated the storm drain by the Presbyterian Church appeared to be full and should be cleaned out. Mayor Reinhart asked if the snow plow was ready. Keeney stated it was. There was discussion of the pedestrian crossing signs. There had been four and currently have one that has not been ruined by traffic. Hart was asked to call PennDot in Towanda to request four more.

ORDINANCE ENFORCEMENT OFFICER

Mayor Reinhart stated there had been an improvement on the Taylor Avenue property. Myhand had left a message at Attorney Foster's office concerning the property on Bridge Street, the message had not been returned. Mayor Reinhart felt Myhand was planning to have the property on First Street cleaned up next year. Myhand's report was approved as presented.

BOROUGH COUNCIL COMMENTS AND CONCERNS

2012 BUDGET

After review of the 2012 proposed budget, Bradley made the motion to adopt the budget as presented. Fred Reinhart second. All approve.

2012 MEETING SCHEDULE

The meeting schedule for 2012 was reviewed. Due to a conflicting schedule, Hart asked if the January meeting could be scheduled in the morning. After discussion, the January 3, 2012 meeting was scheduled for 8:00 a.m. All other meeting dates were set for 7:00 p.m.

DRAIN PIPE

Anderson stated Wayne Felter had inspected the drain pipe, there were three sections of corrugated which are rusted through at the bottom and then a section of concrete pipe under the small building in the Honchells' Market parking lot. It was felt the corrugated pipe could be reinforced with concrete which would be adequate until a liner could be placed.

COUNCIL VACANCY

Anderson stated, as a result of the recent elections, there would be two vacancies beginning in January. The vacancy board would be contacted. There was discussion of dropping the number of Council from the current five members to three members.

HOMET HEIGHTS AND WALNUT STREET

At the zoning hearing meeting on November 9th, Council learned that Walnut Street was still listed on the recently closed elementary school survey map. Raffin made the motion to abandon Walnut Street between Third Street and Fifth Street. Bradley second. All approve.

There was discussion of the poor condition of Homet Heights Road. A letter had been sent to Mountain Energy requesting financial assistance to repair the road; there had not been a response. Fred Reinhart made the motion to abandon Homet Heights from

State Street to the Borough limits. Bradley second. Fred Reinhart, Bradley, Snyder and Anderson approve. Raffin voted no.

GARAGE

Anderson stated the final cost of the garage renovations was \$43,698.22. The Municipal Authority would pay for half of the project.

Mayor Reinhart stated she had received a phone call to notify her that someone had been doing wheelies at the park near the pavilion.

Mayor Reinhart asked if the fire hydrant had been installed near NAPA. Anderson stated it was now in line with the power pole, but the hydrant had not been installed yet.

There was discussion of some of the water meters not working. It was felt the Municipal Authority meeting should be attended next week.

Bradley asked how we could prevent sheds from becoming a place of business, such as the tire shop which had been located on the property owned by Chuck Bullock on State Street. There was suggestion to put something in the language to prevent this from happening again. Anderson stated the zoning ordinance would need to be updated. A workshop with the zoning board was set for December 12th at 7:00 p.m.

Anderson called for an executive meeting at 8:20 p.m. for Personnel reasons.

Fred Reinhart left the meeting at 8:35 p.m.

The executive meeting ended at 8:40 p.m.

Snyder made the motion to increase pay for Mike Davis to \$14.00 per hour and Stacy Hart to \$15.00 per hour to be effective January 1, 2012. Bradley second. Snyder, Bradley, Raffin and Anderson approve.

Snyder made the motion to dismiss. Bradley second. All approve

The meeting adjourned at 8:50 p.m.